

CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION

AGENDA

May 4, 2023

BOARD OF EDUCATION

Donald L. Bridge
Andrew Cruz
Jonathan Monroe
James Na
Sonja Shaw

Maya King, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
District Board Room – 5130 Riverside Drive, Chino, CA 91710
3:45 p.m. – Closed Session • 6:00 p.m. – Regular Meeting
May 4, 2023

AGENDA

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 3:45 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference With Legal Counsel, Existing Litigation (Government Code 54956.9(d)(4)): One matter. (Tao Rossini, APC) (30 minutes)
- b. Conference With Legal Counsel, Anticipated Litigation (Government Code 54956.9(e)(1)): One matter. (Atkinson, Andelson, Loya, Ruud, & Romo) (35 minutes)
- c. Student Admission Matter (Education Code 35146, 48916 (c)): Admission Case 22/23-03A. (5 minutes)
- d. Student Readmission Matter (Education Code 35146, 48916 (c)): Readmission Case 22/23-28. (5 minutes)
- e. Student Discipline Matters (Education Code 35146, 48918 (c) & (j)): Expulsion cases 22/23-54, 22/23-60, and 22/23-61 (30 minutes)
- f. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Isabel Brenes, Sandra Chen, and Eric Dahlstrom. (10 minutes)
- g. Public Employee Appointment (Government Code 54957): Assistant Superintendent, Human Resources and Junior High School Assistant Principal. (10 minutes)
- h. Public Employee Performance Evaluation (Government Code 54957): Superintendent. (10 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

Proceedings of this meeting are recorded.

I.C. RECOGNITION

1. Student Achievement: Danny Rodriguez, Boys Republic; Nyla Barzaga, Chino HS; Gabriela Gandara and Rafael Gomez, Don Lugo HS

I.D. STAFF REPORT

1. Annual Update: Teaching and Learning Task Force

I.E. COMMENTS FROM STUDENT REPRESENTATIVE**I.F. COMMENTS FROM EMPLOYEE REPRESENTATIVES****I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA****I.H. CHANGES AND DELETIONS****II. DISCUSSION****II.A. FACILITIES, PLANNING, AND OPERATIONS****II.A.1. Boundary Options Presentation for Cal Aero Preserve Academy and Preserve School #2**

Page 8

Motion ____ Second ____

Recommend the Board of Education discuss the boundary options presentation for Cal Aero Preserve Academy and Preserve School #2.

III. ACTION**III.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****III.A.1. 2023/2024 Student Member on the Board of Education**

Page 9

Motion ____ Second ____

Preferential Vote: ____

Vote: Yes ____ No ____

Recommend the Board of Education approve Chloe Kubeldis from Ayala HS as the 2023/2024 Student Member on the Board of Education and administer the oath of office.

IV. CONSENT

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

IV.A. ADMINISTRATION**IV.A.1. Minutes of the April 20, 2023 Regular Meeting**

Page 10 Recommend the Board of Education approve the minutes of the April 20, 2023 regular meeting.

IV.B. BUSINESS SERVICES**IV.B.1. Warrant Register**

Page 16 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

IV.B.2. 2022/2023 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 17 Recommend the Board of Education approve/ratify the 2022/2023 applications to operate fundraising activities and other activities for the benefit of students.

IV.B.3. Fundraising Activities

Page 19 Recommend the Board of Education approve/ratify the fundraising activities.

IV.B.4. Donations

Page 22 Recommend the Board of Education accept the donations.

IV.B.5. Legal Services

Page 24 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

IV.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**IV.C.1. Student Admission Case 22/23-03A**

Page 25 Recommend the Board of Education approve student admission case 22/23-03A.

IV.C.2. Student Readmission Case 22/23-28

Page 26 Recommend the Board of Education approve student readmission case 22/23-28.

IV.C.3. Student Expulsion Cases 22/23-54, 22/23-60, and 22/23-61

Page 27 Recommend the Board of Education approve student expulsion cases 22/23-54, 22/23-60, and 22/23-61.

IV.C.4. School Sponsored Trips

Page 28

Recommend the Board of Education approve/ratify the school-sponsored trip for Don Lugo HS and Chino Hills HS.

IV.C.5. Designation of California Interscholastic Federation Representatives to League for 2023/2024

Page 29

Recommend the Board of Education approve the Designation of California Interscholastic Federation Representatives to League for 2023/2024.

IV.C.6. New Course: BST Student Ambassadors

Page 33

Recommend the Board of Education approve the new course BST Student Ambassadors.

IV.C.7. Parent Representative on the Community Advisory Committee for the West End Special Education Local Plan Area

Page 46

Recommend the Board of Education approve Brandy Gambino as parent representative on the Community Advisory Committee for West End Special Education Local Plan Area.

IV.C.8. Revision of Cal Aero Preserve Academy Multi Track Year-Round Student Attendance Calendar for the 2022/2023 School Year

Page 47

Recommend the Board of Education approve the revision of Cal Aero Preserve Academy Multi Track Year-Round Student Attendance Calendar for the 2022/2023 school year.

IV.C.9. Revision of 2023 Supplemental Summer Instruction Program

Page 49

Recommend the Board of Education approve the revision of 2023 Supplemental Instruction Program.

IV.D. FACILITIES, PLANNING, AND OPERATIONS**IV.D.1. Purchase Order Register**

Page 50

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

IV.D.2. Agreements for Contractor/Consultant Services

Page 51

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

IV.D.3. Surplus/Obsolete Property

Page 58

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

IV.D.4. Notice of Completion for CUPCCAA Projects

Page 87

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

IV.D.5. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 3)

Page 89

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 3).

IV.D.6. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 9)

Page 93

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 9).

IV.D.7. Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 16)

Page 97

Recommend the Board of Education approve the Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 16).

IV.D.8. Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 23)

Page 98

Recommend the Board of Education approve the Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 23).

IV.D.9. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 17)

Page 99

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 17).

IV.E. HUMAN RESOURCES

IV.E.1. Certificated/Classified Personnel Items

Page 103

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

IV.E.2. Resolution 2022/2023-47, Day of the Teacher/Día Del Maestro

Page 108

Recommend the Board of Education adopt Resolution 2022/2023-47, Day of the Teacher/ Día Del Maestro.

IV.E.3. Resolution 2022/2023-48, Classified School Employee Week/Semana de Empleado Clasificado de Escuela

Page 111

Recommend the Board of Education adopt Resolution 2022/2023-48, Classified School Employee Week/Semana de Empleado Clasificado de Escuela.

IV.E.4. Proclamation for National School Nurse Day on May 10, 2023

Page 113

Recommend the Board of Education adopt the proclamation for National School Nurse Day on May 10, 2023.

IV.E.5. Student Teaching Internship and Fieldwork Agreement with California Polytechnic University, Pomona

Page 115

Recommend the Board of Education approve the Student Teaching, Internship, and Fieldwork Agreement with California Polytechnic University, Pomona.

V. INFORMATION

V.A. ADMINISTRATION

V.A.1. Revision of Bylaws of the Board 9124— Legal Services

Page 131

Recommend the Board of Education receive for information the revision of Bylaws of the Board 9124— Legal Services.

V.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

V.B.1. Revision of Board Policy and Administrative Regulation 6158 Instruction—Independent Study

Page 140

Recommend the Board of Education receive for information the revision of Board Policy and Administrative Regulation 6158 Instruction—Independent Study.

V.B.2. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2022/2023

Page 165

Recommend the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2022/2023.

VI. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VII. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: BOUNDARY OPTIONS PRESENTATION FOR CAL AERO PRESERVE ACADEMY AND PRESERVE SCHOOL #2

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BACKGROUND

On February 2, 2023, the Board of Education received information and a presentation on the boundary timeline and process for Cal Aero Preserve Academy and Preserve School #2.

Since then, District staff and its consultants have held multiple meetings with the boundary committee, and Cal Aero Preserve Academy parents and community members.

Boundary Committee Meeting Dates	Cal Aero Preserve Academy Community Meeting Dates
February 22, 2023	March 21, 2023, 10:00 am & 6:00 pm
March 8, 2023	March 22, 2023, 10:00 am & 6:00 pm
March 22, 2023	April 4, 2023, 10:00 am & 6:00 pm
April 12, 2023	April 5, 2023, 10:00 am & 6:00 pm
April 26, 2023	

Additionally, Cal Aero parents and guardians, have been given the opportunity to complete a survey to rank the four boundary scenarios presented to the boundary committee.

Discussion of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education discuss the boundary options presentation for Cal Aero Preserve Academy and Preserve School #2.

FISCAL IMPACT

None.

NE:GJS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: 2023/2024 STUDENT MEMBER ON THE BOARD OF EDUCATION

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BACKGROUND

Historically, a student member on the Board of Education has provided constructive student participation at Board meetings. Furthermore, having a student seated on the Board of Education reflects student rights and responsibilities and serves as a vehicle for responsible leadership development. The student member on the Board of Education rotates each school year.

The student member on the Board of Education will be announced at the Board meeting prior to the end of the current school year and is eligible to be seated at the beginning of the following school year upon taking the oath of office as a student board member.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve Chloe Kubeldis from Ayala HS as the 2023/2024 Student Member on the Board of Education and administer the oath of office.

FISCAL IMPACT

None.

NE:LF:SJ:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
April 20, 2023

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:55 P.M.

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, April 20, 2023, at 4:55 p.m. with Bridge, Cruz, Monroe, Na, and Shaw present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Richard Rideout, Assistant Supt., Human Resources (absent)

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:55 p.m. regarding a student discipline matter; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: junior high school principal and assistant principal; and public employee performance evaluation: Superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 4:55 p.m. to 5:37 p.m. regarding a student discipline matter; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: junior high school principal and assistant principal; and public employee performance evaluation: Superintendent.

By a unanimous vote of 5-0, with Bridge, Cruz, Monroe, Na and Shaw voting yes, appointed Adrienne Chase as principal at the Preserve II K-8 school effective July 1, 2023. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Don Bridge led the Pledge of Allegiance.

I.C. RECOGNITION

1. California Distinguished School: Hidden Trails ES

President Shaw presented a certificate of recognition to Principal Lisa Sura of Hidden Trails ES for earning the title of a California Distinguished School.

I.D. STAFF REPORT

1. Local Control and Accountability Plan Annual Update: Part 2

Staff presented the LCAP annual update, which included reporting on parent involvement (State priority 3); student engagement (State priority 5); and school climate (State priority 6).

I.E. COMMENTS FROM STUDENT REPRESENTATIVE

Absent.

I.F. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Danny Hernandez, CSEA President, shared an example of kindness and support that District office staff showed earlier in the week when a staff member was in need of medical assistance.

Barbara Bearden, CHAMP President, said many schools are currently reviewing PBIS practices for tiers one, two, and three with an external reviewer; announced the new CHAMP Board for 2023/2025; said last weekend several students participated in a debate tournament held at Chino HS, and thanked Mr. Miller for allowing the debate to take place on the campus; and said that last Saturday the city of Chino hosted a track meet in which Briggs K-8 earned first place overall.

I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The following individuals addressed the Board: Glory Ciccarelli regarding Black history; Kelsey Robertson regarding the April 3 [sic] meeting; Darlene Berg read a letter from a student; Scott Rossen regarding CIF girls' flag football opportunity and student store clerk position at Don Lugo HS and

Chino HS; Erren O'Leary requesting a settlement conference meeting with the Lewis Group; Kyle Pennett regarding the actions of attendees at the last meeting; and Misty regarding hypocrisy.

I.H. CHANGES AND DELETIONS

None.

II. ACTION

II.A. FACILITIES, PLANNING, AND OPERATIONS

II.A.1. Resolution 2022/2023-44, Declaration to Open and Operate Preserve School #2 on a Multi-Track Year-Round Schedule

Moved (Cruz) seconded (Bridge) carried unanimously (5-0) to adopt Resolution 2022-2023-44, Declaration to Open and Operate Preserve School #2 on a Multi-Track Year-Round Schedule.

II.A.2. Naming or Dedication of a Facility at Chino HS after Frank Elder and Joe Murillo

Adriana Cardenas Isley ad Jean Marie Casados addressed the Board in Support of this item. Moved (Na) seconded (Cruz) carried unanimously (5-0) to name or dedicate a facility at Chino HS after Frank Elder and Joe Murillo.

III. CONSENT

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the consent items.

III.A. ADMINISTRATION

III.A.1. Minutes of the April 6, 2023 Regular Meeting

Approved the minutes of the April 6, 2023 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.3. Donations

Accepted the donations.

III.B.4. Resolution 2022/2023-46, Temporary Borrowing Between Funds of the School District

Adopted Resolution 2022/2023-46, Temporary Borrowing Between Funds of the School District.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Case 22/23-53

Approved student expulsion case 22/23-53.

III.C.2. School Sponsored Trips

Approved/ratified the school-sponsored trip for Ayala HS and Don Lugo HS.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Notice of Completion for CUPCCAA Projects

Approved the Notice of Completion for CUPCCAA Projects.

III.D.5. Change Order for Bid No. 22-23-08F, Preserve School #2—New Construction (BP 33-01)

Approved the Change Order for Bid No. 22-23-08F, Preserve School #2—New Construction (BP 33-01).

III.D.6. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 8)

Approved the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 8).

III.D.7. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 19)

Approved the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP 19).

- III.D.8. Resolution 2022/2023-45, Authorization to Utilize a Piggyback Contract**
Adopted Resolution 2022/2023-45, Authorization to Utilize a Piggyback Contract.

III.E. HUMAN RESOURCES

- III.E.1. Certificated/Classified Personnel Items**
Approved/ratified the certificated/classified personnel items.

- III.E.2. New Job Description for Assistive Technology Assistant; Nutrition Services Professional; Nutrition Services Professional/Rover; Nutrition Services Manager Rover; and Revisions to the Job Descriptions for Nutrition Services Manager I; and Nutrition Services Manager II**
Approved the new job descriptions for the Assistive Technology Assistant; Nutrition Services Professional; Nutrition Services Professional/Rover; Nutrition Services Manager Rover; and Revisions to the Job Descriptions for Nutrition Services Manager I; and Nutrition Services Manager II.

- III.E.3. Agency Affiliation for Agreement with University of Denver Morgridge College of Education**
Approved the Agency Affiliation Agreement with the University of Denver Morgridge College of Education.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

- IV.A.1. New Course: BST Student Ambassadors**
Received for information the new course BST Student Ambassadors.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Don Bridge said he attended the Baldy View ROP student success awards ceremony; said he attended the Chino Hills Parks and Recreation Commission meeting; said five District students who participated in the Student Government Day event were hired by the city for the summer recreation program; and said the Parks and Recreation Commission Teen Advisory Board application period ends on April 26; and remembered the events of the Columbine tragedy.

James Na said he agrees with the speaker who spoke about needs at Chino HS and Don Lugo HS; and said he attended an international student day at the Adult School, and thanked Principal Hampton and staff for their efforts in making the event successful.

Andrew Cruz read comments in support of Coaches Frank Elder and John Murillo; read from a book authored by Mr. Rogers, which he then donated to Cal Aero Preserve Academy; spoke about issues that may be destroying our country and rejecting reality; and said parental rights and policy are coming soon.

Jonathan Monroe made no comments.

Superintendent Enfield announced that Woodcrest JHS is holding an orchestral festival on April 24; announced that on April 25 Chino Hills HS is hosting the indoor color guard showcase; and announced that on April 26 Chino HS is hosting the drumline showcase.

President Shaw congratulated track students; said she attended Chaparral ES's Disability Awareness assembly; attended the BVROP student success awards; spoke about student opportunities provided by BVROP; attended Rhodes ES's Belongings Festival; attended the Adult School multicultural event; congratulated Principal Chase on her appointment as principal at the Preserve #2 school; thanked the schools that hosted her recent site visits; and thanked speakers for expressing concerns.

VI. ADJOURNMENT

President Shaw adjourned the regular meeting of the Board of Education at 7:23 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: May 4, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

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BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$12,373,759.70 to all District funding sources.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: July 21, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2022/2023 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

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BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2022/2023 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
May 4, 2023

**2022/2023 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

School

Chino Hills HS

Organization

PTSA

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
May 4, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Rhodes ES</u>		
PEP Club	Cookie Co.	5/9/23
<u>Rolling Ridge ES</u>		
PTA	Think n Local	5/5/23 - 5/12/23
<u>Canyon Hills JHS</u>		
PTSA	Spring Book Fair	5/12/23 - 5/14/23
PTSA	Baskin-Robbins Family Night	5/23/23
<u>Magnolia JHS</u>		
PFA	McTeacher's Night	5/8/23 - 5/19/23
<u>Townsend JHS</u>		
Music Boosters	Nothing Bundt Cakes	5/10/23
PTSA	Promotion Gifts & Concessions	5/24/23 - 5/25/23
<u>Chino Hills HS</u>		
ASB - Peer Leadership	Game Night	5/5/23
ASB - Best Buddies	7 Leaves Café	5/5/23
PTSA	Think n Local	5/5/23 - 5/25/23
ASB - Link Crew	Online Donations	5/5/23 - 5/31/23
ASB - Boys' Tennis	Summer Camp	5/5/23 - 6/2/23
ASB - Cross Country	Summer Camp Memberships	5/5/23 - 7/8/23
ASB - Thirst Project Club	7 Leaves Café	5/10/23
ASB - Link Crew	30Pop! Step It Up Kids	5/16/23 - 6/16/23
General Boosters - Baseball	Freshman Baseball Camp	5/30/23 - 6/1/23
General Boosters - Football	Summer Camp	6/5/23 - 7/30/23
ASB - Girls' Soccer	Summer Camp	6/6/23 - 6/29/23
General Boosters - Basketball	Summer Camp	6/12/23 - 6/16/23
General Boosters - Softball	Freshman Softball Camp	6/13/23 - 6/14/23
General Boosters - Baseball	Youth Baseball Camp	6/13/23 - 6/22/23
<u>Ayala HS</u>		
ASB - Dance	Online Donations	5/31/23 - 8/8/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
May 4, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Don Lugo HS</u>		
ASB - Football	Catalog Sales - Snacks	5/10/23 - 6/1/23
ASB - Football	Powder Puff Tickets & Concessions	5/12/2023
ASB - Football	Spirit Packs	5/14/23 - 8/25/23
ASB - Boys' Soccer	Summer Camp	5/30/23 - 6/1/23
ASB - Football	The Patio Grill Carwash	6/10/2023

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
May 4, 2023

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>HOPE Program/Care Closet</u>		
Knights of Columbus	Cash	\$1,000.00
<u>Facilities Department</u>		
Schneider Electric	Custodial Carts & Tables	\$9,800.00
<u>Buena Vista HS</u>		
Costco Wholesale	Cash	\$50.00
Jessica Asbee	Cash	\$100.00
<u>Don Lugo HS</u>		
Barney's Ice Cream	Cash	\$60.00
Regal Packaging, Inc.	Cash	\$200.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
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DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2022/2023 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	March	\$20,421.50	\$ 215,309.90
Margaret A. Chidester & Associates	March	\$ 8,356.50	\$ 112,829.31
Tao Rossini, APC	March	\$40,291.35	\$ 126,135.92
Fagen, Friedman & Fulfroft	-	-	-
	Total	\$69,069.35	\$454,275.13

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

FISCAL IMPACT

\$69,069.35 to the General Fund.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT ADMISSION CASE 22/23-03A

=====

BACKGROUND

The Board of Education may admit students expelled from other districts in accordance with law when consistent with the Board's goal to provide a safe and secure school environment for students and staff.

The District shall not enroll a student expelled by another district for any of the offenses listed in Education Code 48915(a) or (c) (mandatory expulsion offenses) during the term of the student's expulsion, unless the enrollment is at a community day school. A student expelled for an act specified in Education Code 48915(a) or (c) may enroll in the District after the term of his/her expulsion if the Board finds, at a hearing, that the student does not pose a continuing danger to students or staff.

The Board, when making its determination whether to enroll an individual who has been expelled from another school district for any of the acts mentioned above, may consider the following options: deny enrollment, permit enrollment, or permit conditional enrollment in a regular school program or another education program.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Based upon the evidence presented to the Expulsion Hearing Administrative Panel, it is recommended the request regarding admission to the Chino Valley Unified School District be approved for student admission case 22/23-03A.

FISCAL IMPACT

None.

NE:LF:SJ:jg

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT READMISSION CASE 22/23-28

=====

BACKGROUND

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process
Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit their recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve student readmission case 22/23-28.

FISCAL IMPACT

None.

NF:LF:SJ:jg

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT EXPULSION CASES 22/23-54, 22/23-60, AND 22/23-61

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 22/23-54, 22/23-60, and 22/23-61.

FISCAL IMPACT

None.

NE:LF:SJ:jg

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SCHOOL-SPONSORED TRIPS

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Don Lugo HS Event: State Future Farmers of America Finals Place: Pismo Beach, CA Chaperone: 8 students/2 chaperones	May 5-7, 2023	Cost: \$100.00 per student Funding Source: Fundraising
Site: Chino Hills HS Event: California Association of Directors of Activities Camp Place: Santa Barbara, CA Chaperone: 20 students/2 chaperones	July 12-16, 2023	Cost: \$500.00 per student Funding Source: Parents and ASB

FISCAL IMPACT

None.

NE:LF:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: DESIGNATION OF CALIFORNIA INTERSCHOLASTIC FEDERATION REPRESENTATIVES TO LEAGUE FOR 2023/2024

=====

BACKGROUND

Each year, the California Interscholastic Federation (CIF) requires the Designation of CIF Representatives to League. It is a legal requirement that league representatives be designated and approved by the Board of Education.

Education Code 33353 gives the governing board of school districts specific authority to select their athletic league representatives. These representatives are responsible for voting on issues within the league that impact athletics.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Designation of California Interscholastic Federation Representatives to League for 2023/2024.

FISCAL IMPACT

None.

NE:GP:rtr

2023-2024 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2023.**

Chino Valley Unified School District/Governing Board at its May 4, 2023 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2023-2024 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Ruben S. Ayala High School

NAME OF REPRESENTATIVE	<u>Warren Reed</u>	POSITION	<u>Athletic Director</u>
ADDRESS	<u>14255 Peyton Drive</u>	CITY	<u>Chino Hills</u> ZIP <u>91709</u>
PHONE	<u>909-627-3584</u>	FAX	<u>909-548-6005</u> E-MAIL <u>warren_reed@chino.k12.ca</u>

NAME OF SCHOOL Ruben S. Ayala High School

NAME OF REPRESENTATIVE	<u>Diana Yarboi</u>	POSITION	<u>Principal</u>
ADDRESS	<u>14255 Peyton Drive</u>	CITY	<u>Chino Hills</u> ZIP <u>91709</u>
PHONE	<u>909-627-3584</u>	FAX	<u>909-548-6005</u> E-MAIL <u>diana_yarboi@chino.k12.ca</u>

NAME OF SCHOOL Chino High School

NAME OF REPRESENTATIVE	<u>Mike Hinkle</u>	POSITION	<u>Athletic Director</u>
ADDRESS	<u>5472 Park Place</u>	CITY	<u>Chino</u> ZIP <u>91710</u>
PHONE	<u>909-627-7351</u>	FAX	<u>909-548-6004</u> E-MAIL <u>mike_hinkle@chino.k12.ca</u>

NAME OF SCHOOL Chino High School

NAME OF REPRESENTATIVE	<u>John Miller</u>	POSITION	<u>Principal</u>
ADDRESS	<u>5472 Park Place</u>	CITY	<u>Chino</u> ZIP <u>91710</u>
PHONE	<u>909-627-7351</u>	FAX	<u>909-548-6004</u> E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Norm Enfield, Ed.D. Signature _____

Address 5130 Riverside Drive City Chino Zip 91710

Phone 909-628-1201 FAX 909-703-6101

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**

2023-2024 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2023.**

Chino Valley Unified School District/Governing Board at its May 4, 2023 meeting,

(Name of school district/governing board)

(Date)

appointed the following individual(s) to serve for the 2023-2024 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Chino Hills High School

NAME OF REPRESENTATIVE Ian Trantow POSITION Athletic Director

ADDRESS 16150 Pomona Rincon Road CITY Chino Hills ZIP 91709

PHONE 909-606-7540 FAX 909-548-6041 E-MAIL ian_trantow@chino.k12.ca.us

NAME OF SCHOOL Chino Hills High School

NAME OF REPRESENTATIVE Randal Buoncristiani, Ed.D. POSITION Principal

ADDRESS 16150 Pomona Rincon Road CITY Chino Hills ZIP 91709

PHONE 909-606-7540 FAX 909-548-6041 E-MAIL _____

NAME OF SCHOOL Don Antonio Lugo High School

NAME OF REPRESENTATIVE James Donoho POSITION Athletic Director

ADDRESS 13400 Pipeline Avenue CITY Chino ZIP 91710

PHONE 909-591-3902 FAX 909-548-6020 E-MAIL james_donoho@chino.k12.ca.us

NAME OF SCHOOL Don Antonio Lugo High School

NAME OF REPRESENTATIVE Olivier Wong Ah Sun, Ed.D. POSITION Principal

ADDRESS 13400 Pipeline Avenue CITY Chino ZIP 91710

PHONE 909-591-3902 FAX 909-548-6020 E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Norm Enfield, Ed.D. Signature _____

Address 5130 Riverside Drive City Chino Zip 91710

Phone 909-628-1201 FAX 909-703-6101

PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.

CIF SECTION OFFICES

CIF CENTRAL SECTION

Ryan Tos, Commissioner
P.O. Box 427
Kingsburg, CA 93631
Phone: (559) 781-7586
Email: kellyjones@cifcs.org

CIF CENTRAL COAST SECTION

David Grissom, Commissioner
333 Piercy Road
San Jose, CA 95138
Phone: (408) 224-2994
Email: dgrissom@cifccs.org

CIF LOS ANGELES SECTION

Vicky Lagos, Commissioner
10660 White Oak Avenue, Suite 216
Granada Hills, CA 91344
Phone: (818) 767-0800
Email: vlagos@cif-la.org

CIF NORTH COAST SECTION

Pat Cruickshank, Commissioner
5 Crow Canyon Court, Suite 209
San Ramon, CA 94583
Phone: (925) 263-2110
Email: slivingston@cifncs.org

CIF NORTHERN SECTION

Scott Johnson, Commissioner
2241 St. George Lane, Suite 2
Chico, CA 95926
Phone: (530) 343-7285
Email: sjohnson@cifns.org

CIF OAKLAND SECTION

Franky Navarro, Commissioner
1000 Broadway, Ste. 150
Oakland, CA 94607
Phone: (510) 879-2846

CIF SAC-JOQUIN SECTION

Michael Garrison, Commissioner
P.O. Box 289
Lodi, CA 95241
Phone: (209) 334-5900
Email: kjohnson@cifsjs.org

CIF SAN DIEGO SECTION

Joe Heinz, Commissioner
3470 College Avenue
San Diego, CA 92115
Phone: (858) 292-8165
Email: scandia@cifsds.org

CIF SAN FRANCISCO SECTION

Gail Barksdale, Commissioner
555 Portola Drive, Bungalow 2
San Francisco, CA 94131
Phone: (415) 920-5185
Fax: (415) 920-5189

CIF SOUTHERN SECTION

Rob Wigod, Commissioner
10932 Pine Street
Los Alamitos, CA 90720
Phone: (562) 493-9500
Email: sharonh@cifss.org

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
Julian A. Rodriguez, Ed.D., Director, Secondary Curriculum, and Instruction

SUBJECT: NEW COURSE: BST STUDENT AMBASSADORS

=====

BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops new courses in accordance with State Content Standards, State Frameworks, and student need. Accordingly, the revision and development of curriculum guides are the results of a collaborative effort of teachers in the related academic areas.

The BST Student Ambassadors course is designed to develop student ambassadors' skills in leadership and advocacy, enabling them to become effective representatives of the Biomedical Science and Technology (BST) Academy community.

This course will include opportunities for students to plan and organize events, work on community service projects, and collaborate with school administrators and local organizations. BST Student Ambassadors is a year-long course in the BST Academy at Chino HS and is aligned with California Common Core Anchor Standards (CCCCSS) and the State of California Student Leadership Standards (CADA/CASL). BST Student Ambassadors meets the UC/CSU "G" elective credit. This item was presented to the Board on April 20, 2023, as information.

This course was presented to the Curriculum Council and A.C.T. has been consulted.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the new course BST Student Ambassadors.

FISCAL IMPACT

None.

Chino Valley Unified School District

High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Drive Phone: (909) 628-1201 Website: chino.k12.ca.us
2. Course Contact:	Teacher Contact: Office of Secondary Curriculum Position/Title: Director of Secondary Curriculum Site: District Office Phone: (909) 628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	BST Student Ambassadors
2. Transcript Title/Abbreviation:	BST Amb
3. Transcript Course Code/Number:	
4. Seeking Honors Distinction:	No
5. Subject Area/Category:	Meets UC/CSU "G" elective credit
6. Grade Level(s):	9 th ; 10 th
7. Unit Value:	5 credits per semester; 10 credits total
8. Course Previously Approved by UC:	No
9. Classified as a Career Technical Education Course:	No
10. Modeled after an UC-approved course:	No
11. Repeatable for Credit:	Yes
12. Date of Board Approval:	
13. Brief Course Description: This course is designed to develop student ambassadors' skills in leadership and advocacy, enabling them to become effective representatives of the Biomedical Science and Technology (BST) Academy and community. Through a combination of project-based curriculum, hands-on activities grounded in leadership and advocacy, and guest speakers, students will learn how to communicate effectively, build relationships, and advocate for topics and activities that embody the mission and vision of the BST Academy. Overall, this course will equip student ambassadors with the knowledge, skills, and confidence they need to become effective leaders and advocates for their school and community.	
14. Prerequisites:	None
15. Context for Course: Aligned with the California Common Core Anchor Standards (CCCSS) and the State of California Student Leadership Standards (CADA/CASL), this course is designed to develop student ambassadors' skills in leadership and advocacy, enabling them to become effective representatives of BST and community. Students will explore the key principles of leadership, such as goal setting, problem solving, and decision making. They will also examine the characteristics of effective advocacy, including the importance of building alliances, conducting research, and influence through a variety of communication strategies. The course will include opportunities for students to plan and organize events, work on community service projects, and collaborate with school administrators and local organizations. Students will learn how to promote the BST student culture, programs, and events to prospective students, families, and the broader community.	
16. History of Course Development: The BST Student Ambassador program develops critical leadership skills such as communication, collaboration, problem-solving, and decision-making, which are crucial for student and program success. The BST Student Ambassador program empowers BST Academy students to take ownership of the program and its development and provide them with opportunities to develop their leadership potential. Moreover, students learn how to become	

Chino Valley Unified School District

High School Course Description

effective advocates and make a positive impact on their program and community. With the rapid pace of technological advancements, students who are equipped with leadership skills can help bridge the gap between technology and society, making science and technology accessible and understandable to everyone. By participating in the BST Student Ambassador program, BST students gain valuable experience that will prepare them for leadership roles in college, career, their communities, and beyond.

17. Textbooks: N/A

18. Supplemental Instructional Materials: N/A

C. COURSE CONTENT

1. Course Purpose:

This course is designed to develop student ambassadors' skills in leadership and advocacy, enabling them to become effective representatives of BST and the community.

2. Course Outline:

Unit 1 – Introduction to BST Student Ambassadors

Unit 1 provides students with an overview of the BST Student Ambassador program, along with the roles and responsibilities of serving the BST community as a BST Student Ambassador. Students are introduced to the topics of school culture and climate and how leadership concepts can be put into practice in a manner that positively affects the culture and climate of the BST program. This unit allows students to explore how school culture affects academic success, student involvement, campus appearance, and school spirit and how their role as a BST Student Ambassador is integral to positively affecting the BST community and culture. In addition, students are introduced to the characteristics of successful student ambassadors as well as the importance of professionalism and personal responsibility.

Unit 1 Learning Goals:

- Understand the purpose of the BST Student Ambassador Program and the roles and responsibilities of a student ambassador
- Identify the characteristics of successful student ambassadors and the importance of professionalism and personal responsibility
- Understand the difference between culture and climate and how they work together to represent and impact the BST community
- Explore the interconnectedness of school culture and climate, leadership, and the BST Student Ambassador program

Unit 2 – BST Ambassador Communication and Public Speaking

Students are taught effective communication strategies and provided opportunities to practice public speaking utilizing techniques of effective public speakers. Students learn and practice interpersonal communication skills and are taught the importance of nonverbal communication. This unit provides an opportunity for students to learn about communication frameworks and practice the giving and receiving of information and opinions using various platforms.

Unit 2 Learning Goals:

- Develop effective communication strategies to deliver messages to diverse audiences
- Demonstrate effective public speaking and presentation skills
- Develop strong interpersonal communication skills, including active listening and empathy
- Understand the impact of nonverbal communication and use it effectively
- Practice writing, speaking, and presenting varying types of messages in numerous settings while using multiple platforms

Chino Valley Unified School District

High School Course Description

Unit 3 – Leadership Development

Students will define leadership and explore how leadership in action can be utilized as a means of maintaining and improving school culture and climate. Students will be introduced to 21st century leadership styles and models. Students engage in goal setting and develop action plans for reaching goals along with gathering data on effectiveness of action plans. Students will practice time management and organization. Decision making and problem-solving opportunities will be based on projects geared towards BST Academy recruitment and outreach.

Unit 3 Learning Goals:

- Define leadership and explore how leadership in action can be utilized as a means of maintaining and improving BST culture and climate
- Understand different leadership styles and models and their applications in various settings
- Develop goal setting and planning skills to effectively lead a team
- Develop time management and organizational skills to balance multiple responsibilities
- Develop decision-making and problem-solving skills to address challenges and opportunities as a leader

Unit 4 –BST Academy and Community Service And Volunteerism

Students will begin to look at leadership less as a title or a resume builder and more of a contribution to their school and their community. Students will learn the commonalities that create a sense of community and will look at the service responsibilities needed within those communities. Students will investigate a particular need within the BST community and plan and implement a service project or event to address the need. At the end of the unit, students will reflect on the impact of their service on the community.

Unit 4 Learning Goals:

- Understand the value and importance of community service and volunteerism
- Identify opportunities to get involved in the community and make a positive impact
- Plan and execute a service project or event
- Reflect on personal growth and the impact of service on the community
- Create positive public relations campaigns for their school
- Explore advocacy and the most effective ways to raise awareness for a worthy cause

Unit 5 – Diversity and Inclusion

This unit creates conversations around many social topics. Students will examine social and relational concepts such as diversity, inclusion, vulnerability, perspective, and empathy. Students will be introduced to advocacy and make action plans to increase BST school culture competency and inclusion.

Unit 5 Learning Goals:

- Understand the meaning and importance of diversity and inclusion
- Develop BST student culture and competency and awareness to work effectively with all populations
- Advocate for justice and work to create inclusive communities
- Create dialogue around empathy, respect, and humility for everyone
- Explore the necessary components of social dialogue – empathy and humility
- Identify strategies for giving voice to all populations on their school campus

Unit 6 – Social Media and Digital Communication

This unit examines social media and digital communication as industries and as central sites for understanding the politics of everyday life. Students are introduced to social media best practices, including the meanings of sharing and privacy. Students will also explore new forms of journalism, the ethics and responsibility of digital communication, and what it means to be a digital citizen. Moreover, students will engage with questions of media technologies and texts, of platforms and users, and of how networked digital media are adopted and adapted in an environment built around the convergence of personal and public communication.

Chino Valley Unified School District

High School Course Description

Unit 6 Learning Goals:

- Understand the importance of social media and digital communication in modern society
- Develop effective social media and digital communication skills
- Manage online reputation and understand the impact of online presence
- Understand and apply ethical principles and social responsibility in digital communication

Unit 7 – BST Event Planning and Organization

This unit focuses on event planning and bringing events from ideation to implementation. Emphasis is placed on the skills and techniques required to organize an event, including budgeting and fundraising, marketing and promotion, and volunteer coordination and management. Students will learn how to manage all aspects of an event, including budgeting and allocation of funds, logistics, staffing, and scheduling.

Unit 7 Learning Goals:

- Understand the event planning process and best practices for successful events
- Develop budgeting and fundraising skills to support event planning
- Develop marketing and promotion skills to attract attendees
- Develop volunteer coordination and management skills to ensure a smooth event
- Develop an event timeline and how to delegate responsibilities to team members
- Learn how to handle unexpected situations and troubleshoot problems that may arise during an event

Unit 8 – BST Ambassadors Culminating Project

Students will use the needs assessment conducted in Unit 1 along with the leadership knowledge gained in Units 1-7 to plan and execute a student ambassador-led project. Students will also reflect on their personal growth and development throughout the program, focusing on their accomplishments and impact to the class and community.

Unit 8 Learning Goals:

- Plan and execute a student ambassador-led project that aligns with personal goals and the program's mission
- Reflect on personal growth and development throughout the program
- Present accomplishments and impact to the class and community and receive feedback for future improvement

3. Key Assignments:

Unit 1 – Introduction to BST Student Ambassadors

- Students will conduct a needs assessment of the BST program's culture and climate. They will collect and analyze data obtained from several sources (e.g., CA dashboard, district and program surveys, interviews with BST students, faculty, and staff), participate in collaborative discussions around contributing factors, and determine a root cause(s). This needs assessment will guide further work in Units 2-7 and inform and serve as the foundation for the culminating project in Unit 8.
- Students will utilize digital media to create a visual of their choice (e.g., infographic, presentation, vlog, video) to present an explanation of what school culture and climate are, clarification on why each are important, and their needs assessment of the BST program's culture and climate.

Unit 2 – BST Ambassador Communication and Public Speaking

- Students produce and deliver a communication performance task in which they are assigned speech and/or presentation tasks of various types (e.g., informal introduction of two people, a formal introduction of one person to a larger audience, graduation speech, sales pitch, eulogy). With this performance, they must employ all the communication best practice principles they have learned throughout this unit, utilizing the appropriate organization, substance, and style that are required for the purpose, audience, and assigned task.

Chino Valley Unified School District

High School Course Description

Unit 3 – Leadership Development

- Students will work in groups to research leadership styles (e.g., autocratic, democratic, laissez-faire, transformational, service) and create a digital presentation which includes the following: detailed description of this type of leader, advantages of this leadership style, disadvantages of this leadership style, the best situations for this type of leader to thrive, suggestions for a leader with this style on how to adapt to situations in which this leadership style is not the best style to use, what personality type and skill level of subordinates are ideal for this type of leadership style to thrive, two real-world examples of leaders with this style of leadership and supporting evidence and reasoning to justify your categorization, at least one video/audio clip of this leadership style in action (could be factual and historical or a scene from a TV show or movie). As a group, students will present their research project to the class.
- Student teams will be presented with various leadership challenges related to programs and/or school climate and culture. Students will collaborate with their teams as they discuss the challenge, utilize the problem-solving and decision-making skills from the unit, determine an appropriate goal to address the challenge, and plan to reach the goal. Finally, students will present their challenge, goal to address the challenge, and plan to reach the goal to the class.

Unit 4 – BST Academy And Community Service and Volunteerism

- Student teams will plan and implement a large-scale community service project that benefits the BST program and/or that addresses a particular need within the BST community. Students will investigate and gather data that identifies a particular need within the BST community. Students will then collaborate as a group to organize a spreadsheet to plan tasks, assign task owners, track task status, and plan other important information for their project. Finally, students will utilize digital media by creating a presentation of their plan to share with the rest of the class.

Unit 5 – Diversity and Inclusion

- Students create a system that works for their school environment that provides student voice as well as a voice to the marginalized in a safe and respectful way. Students create a digital storyboard containing digital media (e.g., textual, graphical, audio, visual, and interactive elements) depicting various ways that they can implement inclusivity, and diversity on campus. Once completed, each group will present their storyboards to the rest of the class. If new protocols or systems should be developed, students will be encouraged to receive permission from the administration to implement their requests.

Unit 6 – Social Media and Digital Communication

- Students will make strategic use of technology and digital media (e.g., textual, graphical, audio, visual, and interactive elements) to produce and publish a social media campaign that addresses one of the five R's (Respect, Recognize, Reward, Reinforce, Results). The campaign will utilize the appropriate organization, substance, and style that are required for the purpose, target audience, and assigned task.

Unit 7 – BST Event Planning and Organization

- Students will utilize digital media and technology to create an event timeline, including an action plan and a process plan for executing a BST event. Students will present their timelines, action plans, and process plans to the class before implementation. This assignment allows students the opportunity to apply the skills and techniques they have learned in a practical setting.

Unit 8 – BST Ambassadors Culminating Project

- Students will use the needs assessment conducted in Unit 1 along with the leadership knowledge gained in Units 1-7 to plan and execute a student ambassador-led project. Students will also reflect on their personal growth and development throughout the program, focusing on their accomplishments and impact to the class and community.

Chino Valley Unified School District

High School Course Description

4. Instructional Methods and/or Strategies:

Activity, Project, and Problem-based (APB) Instructional Design centers on hands-on, real-world activities, projects, and problems that help students understand how the knowledge and skills they develop in the classroom may be applied to everyday life. The instructional methods and strategies utilized provide students with unique opportunities to work collaboratively, identify problems, apply what they know, persevere through challenges, find unique solutions, and lead their own learning. The APB approach scaffolds student learning through structured activities and projects that empower students to become independent in the classroom and help them build skill sets to apply to real-world and open-ended design problems.

- Four Corners discussions (Agree, Strongly Agree, Disagree, Strongly Disagree)
- Data collection, interpretation, and predictions
- Jig Saw research projects (students or student groups research different aspects of a topic and report their learning back to the whole class)
- Computer based research projects: individual students or collaborative group research
- Evidence based data interpretation (Claim, Evidence and Reasoning writing research projects)
- Student centered and created activities

5. Assessment Including Methods and/or Tools:

The evaluation of student progress and evaluation will be based on the following criteria outlined in Board Policy:

- Assessments: 60-75% of the final grade
- Assignments and class discussions: 25-40% of the final grade

UNITS WITH STANDARDS CORRELATIONS

Unit 1 – Introduction to BST Student Ambassadors

CA Common Core Anchor Standards

- CCSS.ELA-LITERACY.CCRA.SL.1: Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grades 9–10 topics, texts, and issues, building on others' ideas and expressing their own clearly and persuasively.
- CCSS.ELA-LITERACY.CCRA.SL.2: Integrate and evaluate information presented in diverse media and formats, including visually, quantitatively, and orally.
- CCSS.ELA-LITERACY.CCRA.SL.5: Make strategic use of digital media and visual displays of data to express information and enhance understanding of presentations.

State of California Student Leadership Standards (CADA/CASL)

- GOVERNMENT – AUTHORITY AND GOVERNANCE 1.3: The student leader learns the chain of command that exists within their school and their student body organization.
- GOVERNMENT STANDARD – AUTHORITY AND GOVERNANCE 1.4: The student leader reviews and/or creates a constitution and bylaws for their student body.
- GOVERNMENT STANDARD – AUTHORITY AND GOVERNANCE 1.5: The student leader contributes to committees and/or councils and recognizes how the committees and/or councils benefit the student leadership team.

Unit 2 – BST Ambassador Communication And Public Speaking

CA Common Core Anchor Standards

- CCSS.ELA-LITERACY.CCRA.SL.4: Present information, findings, and supporting evidence clearly, concisely, and logically (using appropriate eye contact, adequate volume, and clear pronunciation) such that listeners can follow the line of reasoning and the organization, development, substance, and style are appropriate to purpose (e.g., argument, narrative, informative, response to literature presentations), audience, and task.
- CCSS.ELA-LITERACY.CCRA.SL.5: Make strategic use of digital media and visual displays of data to express information and enhance understanding of presentations.

Chino Valley Unified School District

High School Course Description

- CCSS.ELA-LITERACY.CCRA.SL.6: Adapt speech to a variety of contexts and communicative tasks, demonstrating command of formal English when indicated or appropriate.
- CCSS.ELA-LITERACY.CCRA.W.4: Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.

State of California Student Leadership Standards (CADA/CASL)

- COMMUNICATION – WRITTEN COMMUNICATION 1.1: The student leader applies knowledge of proper tone, formatting, and the appropriate use of business or friendly letters.
- COMMUNICATION – WRITTEN COMMUNICATION 1.2: The student leader applies knowledge of proper tone, formatting, and the appropriate use of business or friendly email.
- COMMUNICATION – WRITTEN COMMUNICATION 1.6: The student leader organizes, writes, and publishes attention-grabbing messages suitable for the occasion and audience.
- COMMUNICATION – WRITTEN COMMUNICATION 1.10: The student leader creates eye-catching, effective posters and flyers.
- COMMUNICATION – PUBLIC SPEAKING 3.1: The student leader acknowledges the audience and purpose of the occasion and adapts speech and content accordingly.
- COMMUNICATION – PUBLIC SPEAKING 3.2: The student leader plans and executes accurate pace and timing.
- COMMUNICATION – PUBLIC SPEAKING 3.4: The student leader uses appropriate volume, tone, emphasis, and diction.
- COMMUNICATION – PUBLIC SPEAKING 3.5: The student leader utilizes effective body language and eye contact.
- COMMUNICATION – PUBLIC SPEAKING 3.6: The student leader demonstrates a variety of techniques to connect with the audience and to maintain the audience's attention.
- COMMUNICATION – PUBLIC SPEAKING 3.7: The student leader effectively incorporates a variety of media and/or realia into speech content when applicable.
- COMMUNICATION – INTERPERSONAL SKILLS 7.2: The student leader understands the difference between passive and active listening.
- COMMUNICATION – INTERPERSONAL SKILLS 7.3: The student leader practices active listening skills, including positive facial expression, eye contact, posture, summarizing, and eliminating distractions.
- COMMUNICATION – INTERPERSONAL SKILLS 7.4: The student leader articulates their own point of view and utilizes active listening to hear others' points of view to arrive at a mutual decision.
- COMMUNICATION – INTERPERSONAL SKILLS 7.5: The student leader treats others with compassion and empathy.

Unit 3 – Leadership Development

CA Common Core Anchor Standards

- CCSS.ELA-LITERACY.CCRA.SL.1: Prepare for and participate effectively in a range of conversations and collaborations with diverse partners, building on others' ideas and expressing their own clearly and persuasively.
- CCSS.ELA-LITERACY.CCRA.SL.4: Present information, findings, and supporting evidence such that listeners can follow the line of reasoning and the organization, development, and style are appropriate to task, purpose, and audience.
- CCSS.ELA-LITERACY.CCRA.SL.5: Make strategic use of digital media (e.g., textual, graphical, audio, visual, and interactive elements) in presentations to enhance understanding of findings, reasoning, and evidence and to add interest.
- CCSS.ELA-LITERACY.CCRA.SL.6: Adapt speech to a variety of contexts and communicative tasks, demonstrating command of formal English when indicated or appropriate.
- CCSS.ELA-LITERACY.CCRA.W.8: Gather relevant information from multiple authoritative print and digital sources (primary and secondary), using advanced searches effectively; assess the usefulness of each source in answering the research question; integrate information into the text selectively to maintain the flow of ideas, avoiding plagiarism and following a standard format for citation.

Chino Valley Unified School District

High School Course Description

State of California Student Leadership Standards (CADA/CASL)

- COMMUNICATION – INTERPERSONAL SKILLS 7.1: The student leader acknowledges the value of teamwork and consensus building in all aspects of student leadership.
- COMMUNICATION – INTERPERSONAL SKILLS 7.7: The student leader practices problem solving skills, including identifying the problem, soliciting possible solutions from members of the leadership team, and then implementing an agreed-upon solution.
- COMMUNICATION – INTERPERSONAL SKILLS 7.8: The student leader utilizes a combination of traditional, non-traditional, and other creative approaches to idea generation, activity planning, and problem solving.
- PERSONAL AND SOCIAL DEVELOPMENT – GROUP DYNAMICS 1.8: The student leader recognizes and utilizes various models of decision-making (e.g., authoritative, consensus, democratic, individual).
- PERSONAL AND SOCIAL DEVELOPMENT – GROUP DYNAMICS 1.9: The student leader considers diverse ideas, synthesizes viewpoints, and analyzes claims and evidence on all sides of an issue when considering possible solutions.
- PERSONAL AND SOCIAL DEVELOPMENT – GROUP DYNAMICS 1.10: Once made, the student leader supports decisions of the group.
- PERSONAL AND SOCIAL DEVELOPMENT – GOAL SETTING, FEEDBACK AND EVALUATION 2.1: The student leader sets short-term and long-term personal goals.
- PERSONAL AND SOCIAL DEVELOPMENT – GOAL SETTING, FEEDBACK AND EVALUATION 2.2: The student leadership team sets attainable goals to improve school culture and climate.
- PERSONAL AND SOCIAL DEVELOPMENT – GOAL SETTING, FEEDBACK AND EVALUATION 2.3: The student leader creates a plan of action for achieving goals.
- PERSONAL AND SOCIAL DEVELOPMENT – GOAL SETTING, FEEDBACK AND EVALUATION 2.4: The student leader creates timelines for meeting goals and monitors progress to ensure on-time completion.
- PERSONAL AND SOCIAL DEVELOPMENT – GOAL SETTING, FEEDBACK AND EVALUATION 2.5: The student leader self-evaluates, solicits peer and advisor feedback, and makes adjustments to goals, behavior, and processes as necessary.

Unit 4 – BST Academy and Community Service and Volunteerism

CA Common Core Anchor Standards

- CCSS.ELA-LITERACY.CCRA.SL.5: Make strategic use of digital media (e.g., textual, graphical, audio, visual, and interactive elements) in presentations to enhance understanding of findings, reasoning, and evidence and to add interest.

State of California Student Leadership Standards (CADA/CASL)

- CIVIC AND SERVICE LEARNING – CIVIC AND COMMUNITY ENGAGEMENT 1.1: The student leader develops partnerships with various student, school, parent, and community groups.
- CIVIC AND SERVICE LEARNING – CIVIC AND COMMUNITY ENGAGEMENT 1.2: The student leader identifies the financial restrictions and guidelines of other organizations.
- CIVIC AND SERVICE LEARNING – CIVIC AND COMMUNITY ENGAGEMENT 1.3: The student leader recognizes the value of membership in, and/or partnership with, associations-groups of people organized for a joint purpose.
- CIVIC AND SERVICE LEARNING – CIVIC AND COMMUNITY ENGAGEMENT 1.4: The student leader analyzes different forms of civic activism and ways in which citizens can effect change in society.
- CIVIC AND SERVICE LEARNING – SERVICE LEARNING STRATEGIES 2.1: The student leader recognizes the difference between service learning and community service.
- CIVIC AND SERVICE LEARNING – SERVICE LEARNING STRATEGIES 2.2: The student leader assesses the needs of the community by reaching out to community leaders and local government.
- CIVIC AND SERVICE LEARNING – SERVICE LEARNING STRATEGIES 2.3: Utilizing academic skills, the student leader researches various solutions to a local need and integrates academic research into a service learning study.

Chino Valley Unified School District

High School Course Description

- CIVIC AND SERVICE LEARNING – SERVICE LEARNING STRATEGIES 2.4: The student leader develops and implements a research-based plan of action to address a specific community need.
- CIVIC AND SERVICE LEARNING – SERVICE LEARNING STRATEGIES 2.5: The student leader seeks both school and community feedback to evaluate and reflect upon the impact of the project.
- CIVIC AND SERVICE LEARNING – COMMUNITY SERVICE 3.1: The student leader establishes relationships with community leaders and community groups to help address a community need.
- CIVIC AND SERVICE LEARNING – COMMUNITY SERVICE 3.2: The student leader participates in a service activity or project to serve a specific need of others.
- CIVIC AND SERVICE LEARNING – COMMUNITY SERVICE 3.3: The student leader experiences and recognizes the benefit of serving others.

Unit 5 – Diversity and Inclusion

CA Common Core Anchor Standards

- CCSS.ELA-LITERACY.CCRA.SL.1: Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grades 9–10 topics, texts, and issues, building on others' ideas and expressing their own clearly and persuasively.
- CCSS.ELA-LITERACY.CCRA.SL.5: Make strategic use of digital media (e.g., textual, graphical, audio, visual, and interactive elements) in presentations to enhance understanding of findings, reasoning, and evidence and to add interest.

State of California Student Leadership Standards (CADA/CASL)

- PERSONAL AND SOCIAL DEVELOPMENT – GROUP DYNAMICS 1.1: The student leader acknowledges different personality types and how to work together in an all-inclusive group setting.
- PERSONAL AND SOCIAL DEVELOPMENT – GROUP DYNAMICS 1.2: The student leader appreciates the diversity of others, and the value of representing a diverse student body.
- PERSONAL AND SOCIAL DEVELOPMENT – SOCIAL AND EMOTIONAL LEARNING 3.9: The student leader identifies differing social and cultural norms and then raises awareness of those norms to promote acceptance and inclusion.
- PERSONAL AND SOCIAL DEVELOPMENT – SOCIAL AND EMOTIONAL LEARNING 3.10: The student leader acknowledges differing backgrounds (cultural, religious, geographic, special needs, socio-economic, gender identity, sexual orientation) and includes diverse perspectives to promote an inclusive school culture.
- CIVIC AND SERVICE LEARNING – COMMUNITY SERVICE 3.4: The student leader demonstrates empathy for, and an awareness of social, cultural, and societal norms for diverse locations and populations.

Unit 6 – Social Media and Digital Communication

CA Common Core Anchor Standards

- CCSS.ELA-LITERACY.CCRA.W.6: Use technology, including the Internet, to produce, publish, and update individual or shared writing products, taking advantage of technology's capacity to link to other information and to display information flexibly and dynamically.
- CCSS.ELA-LITERACY.CCRA.SL. 2: Integrate multiple sources of information presented in diverse media or formats (e.g., visually, quantitatively, orally) evaluating the credibility and accuracy of each source.
- CCSS.ELA-LITERACY.CCRA.SL.5: Make strategic use of digital media (e.g., textual, graphical, audio, visual, and interactive elements) in presentations to enhance understanding of findings, reasoning, and evidence and to add interest.

State of California Student Leadership Standards (CADA/CASL)

- COMMUNICATION – WRITTEN COMMUNICATION 1.11: The student leader creates eye-catching, effective social media messages.
- BUSINESS AND FINANCE – ADVERTISING 4.1: The student leader identifies a target audience for each advertisement.

Chino Valley Unified School District

High School Course Description

- BUSINESS AND FINANCE – ADVERTISING 4.2: The student leader makes sure each advertisement contains all necessary information for the product or event.
- BUSINESS AND FINANCE – ADVERTISING 4.3: The student leader creates advertisements that are grammatically correct and visually appealing.
- BUSINESS AND FINANCE – ADVERTISING 4.4: The student leader utilizes a variety of techniques and media to deliver the message to the target audience.
- BUSINESS AND FINANCE – ADVERTISING 4.5: The student leader demonstrates creative ways to advertise.
- BUSINESS AND FINANCE – ADVERTISING 4.6: The student leader experiments with different displays/product placement to produce optimal interest and results.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – DIGITAL WORKSPACE AND COLLABORATION 1.1: The student leader demonstrates a working knowledge of word processing, spreadsheets, presentations, online forms, and desktop publishing as it relates to their role on the leadership team.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – DIGITAL WORKSPACE AND COLLABORATION 1.2: The student leader stores work in a shared cloud environment that is accessible by themselves, their leadership team peers, and leadership team educators.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – DIGITAL WORKSPACE AND COLLABORATION 1.3: The student leader grants view, comment, and/or edit access to files as needed to allow for collaboration with the student leadership team.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – DIGITAL CITIZENSHIP 2.1: The student leader cultivates and manages their digital identity and reputation and demonstrates awareness of the permanence of their actions in the digital world.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – DIGITAL CITIZENSHIP 2.2: The student leader engages in positive, safe, legal, and ethical behavior when using technology, including social interactions online or when using networked devices.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – DIGITAL CITIZENSHIP 2.3: The student leader demonstrates an understanding of and respect for the rights and obligations of using and sharing intellectual property.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – DIGITAL CITIZENSHIP 2.4: The student leader manages personal data to maintain digital privacy and security for themselves and for others.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – VIDEO AND PHOTOGRAPHY 4.1: The student leader recognizes the role of video and photography in the promotion of positive school culture.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – VIDEO AND PHOTOGRAPHY 4.2: The student leader demonstrates a basic understanding of video and photography skills as they relate to their role on the student leadership team.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – VIDEO AND PHOTOGRAPHY 4.3: The student leader includes a diverse cross-section of the student body when creating video or photo presentations to be shared school-wide.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – VIDEO AND PHOTOGRAPHY 4.4: The student leader demonstrates an understanding of the law and school/district policy regarding the public sharing of images/video of minors on social media and in other public forums and works with school administration to protect student privacy.
- TECHNOLOGY AND DIGITAL CITIZENSHIP – VIDEO AND PHOTOGRAPHY 4.5: The student leader acknowledges that images/video of students and staff should never be presented in such a way that would embarrass or humiliate.

Unit 7 – BST Event Planning and Organization

CA Common Core Anchor Standards

- CCSS.ELA-LITERACY.CCRA.W.6: Use technology, including the Internet, to produce, publish, and update individual or shared writing products, taking advantage of technology's capacity to link to other information and to display information flexibly and dynamically.

Chino Valley Unified School District

High School Course Description

- CCSS.ELA-LITERACY.CCRA.SL.1: Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grades 9–10 topics, texts, and issues, building on others' ideas and expressing their own clearly and persuasively.
- CCSS.ELA-LITERACY.CCRA.SL.4: Present information, findings, and supporting evidence such that listeners can follow the line of reasoning and the organization, development, and style are appropriate to task, purpose, and audience.
- CCSS.ELA-LITERACY.CCRA.SL.5: Make strategic use of digital media (e.g., textual, graphical, audio, visual, and interactive elements) in presentations to enhance understanding of findings, reasoning, and evidence and to add interest.

State of California Student Leadership Standards (CADA/CASL)

- BUSINESS AND FINANCE – FINANCE/ACCOUNTING 1.1: The student leader adheres to relevant laws, school board policy, and fiscal accountability guidelines when managing the student body account.
- BUSINESS AND FINANCE – FINANCE/ACCOUNTING 1.2: The student leader evaluates past budgetary practices and collaborates on creating a working budget for the current term.
- BUSINESS AND FINANCE – FINANCE/ACCOUNTING 1.6: The student leader consults the student body on budgetary decisions through the representative process, public meeting, and open fiscal accountability, and spends student body funds for the betterment of the student body.
- BUSINESS AND FINANCE – FINANCE/ACCOUNTING 1.7: The student leader identifies the various sources of school and student funding, the laws and policies that dictate their allocation, and the structures/channels available for student input and advocacy.
- BUSINESS AND FINANCE – FUNDRAISING 2.1: The student leader adheres to relevant laws, school board policies, and fiscal accountability guidelines when selecting appropriate fundraising activities (i.e., state food guidelines, recommended list of allowable-risk activities, etc.).
- BUSINESS AND FINANCE – FUNDRAISING 2.2: The student leader performs market research and identifies trends in student purchasing preferences when selecting products and vendors for fundraising purposes.
- BUSINESS AND FINANCE – FUNDRAISING 2.3: The student leader projects income and expenses within a comprehensive pre-fundraiser evaluation.
- BUSINESS AND FINANCE – FUNDRAISING 2.5: The student leader serves as both a participant and leader in various fundraising activities and employs effective sales techniques.
- BUSINESS AND FINANCE – FUNDRAISING 2.6: The student leader evaluates each fundraising activity's effectiveness for profitability and efficient use of human and site resources.
- BUSINESS AND FINANCE – MARKETING 3.1: The student leader recognizes the difference between marketing and advertising.
- BUSINESS AND FINANCE – MARKETING 3.2: The student leader works collaboratively with the student leadership team to create a brand and/or marketing message for the student leadership team, the student body, the school, and/or school events.
- BUSINESS AND FINANCE – MARKETING 3.3: The student leader systematically develops and implements a marketing plan to deliver the brand and/or marketing message to the target audience.
- BUSINESS AND FINANCE – ADVERTISING 4.1: The student leader identifies a target audience for each advertisement.
- BUSINESS AND FINANCE – ADVERTISING 4.2: The student leader makes sure each advertisement contains all necessary information for the product or event.
- BUSINESS AND FINANCE – ADVERTISING 4.3: The student leader creates advertisements that are grammatically correct and visually appealing.
- BUSINESS AND FINANCE – ADVERTISING 4.4: The student leader utilizes a variety of techniques and media to deliver the message to the target audience.
- BUSINESS AND FINANCE – ADVERTISING 4.5: The student leader demonstrates creative ways to advertise.

Chino Valley Unified School District

High School Course Description

- BUSINESS AND FINANCE – ADVERTISING 4.6: The student leader experiments with different displays/product placement to produce optimal interest and results.

Unit 8 – BST Ambassadors Culminating Project

CA Common Core Anchor Standards

- CCSS.ELA-LITERACY.CCRA.W.1: Write arguments to support claims in an analysis of substantive topics or texts, using valid reasoning and relevant and sufficient evidence.
- CCSS.ELA-LITERACY.CCRA.W.2: Write informative/explanatory texts to examine and convey complex ideas, concepts, and information clearly and accurately through the effective selection, organization, and analysis of content. selection, organization, and analysis of content.
- CCSS.ELA-LITERACY.CCRA.W.4: Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction
Innovation, and Support
Willa McReynolds, Director, Special Education

**SUBJECT: PARENT REPRESENTATIVE ON THE COMMUNITY
ADVISORY COMMITTEE FOR THE WEST END SPECIAL
EDUCATION LOCAL PLAN AREA**

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BACKGROUND

In accordance with Education Code 56190, each West End Special Education Local Plan Area (WESELPA) shall establish a Community Advisory Committee (CAC). The committee is a group of parents, educators, and community members. Each district's board of education appoints its nominee(s) to serve for a two-year term of office.

The goal of the CAC is to involve interested parents, students, teachers, community members, and education specialists in advising and providing input to the WESELPA of the unique needs of students' exceptional needs, to assist the administration in furthering and improving the functioning of the Special Education Local Plan Area, and to support local and regional activities organized on behalf of special education students. Each district appoints one parent representative of a student residing and enrolled in the school district or district offered school program for a two-year term of office. Through a process of interviews, Brandy Gambino has been nominated to be the parent representative.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve Brandy Gambino as parent representative on the Community Advisory Committee for the West End Special Education Local Plan Area.

FISCAL IMPACT

None.

NE:LF:WM:kn

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum,
Instruction, Innovation, and Support
Lea Fellows, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support

**SUBJECT: REVISION OF CAL AERO PRESERVE ACADEMY MULTI
TRACK YEAR-ROUND STUDENT ATTENDANCE CALENDAR
FOR THE 2022/2023 SCHOOL YEAR**

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BACKGROUND

The Cal Aero Preserve Academy Multi Track Year-Round Student Attendance Calendar was adopted September 19, 2019, sufficiently in advance of the new school year in order to provide educational partners with ample time to provide input and conduct advance planning for the coming year. This also permits the District to meet with representatives of the District's certificated and classified employees regarding applicable work year calendars. The Student Attendance Calendar is not intended to constitute the employee work year calendar, which will be negotiated to the extent required by law.

Assembly Bill (AB) 1655 was signed into law, and in 2023, Juneteenth was incorporated into Education Code section 37220 as an official California holiday. Accordingly, the Cal Aero Preserve Academy Multi Track Year-round Student Attendance Calendar for the 2022/2023 school year is being revised to reflect June 19 as a legal holiday.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the revision of Cal Aero Preserve Academy Multi Track Year-Round Student Attendance Calendar for the 2022/2023 school year.

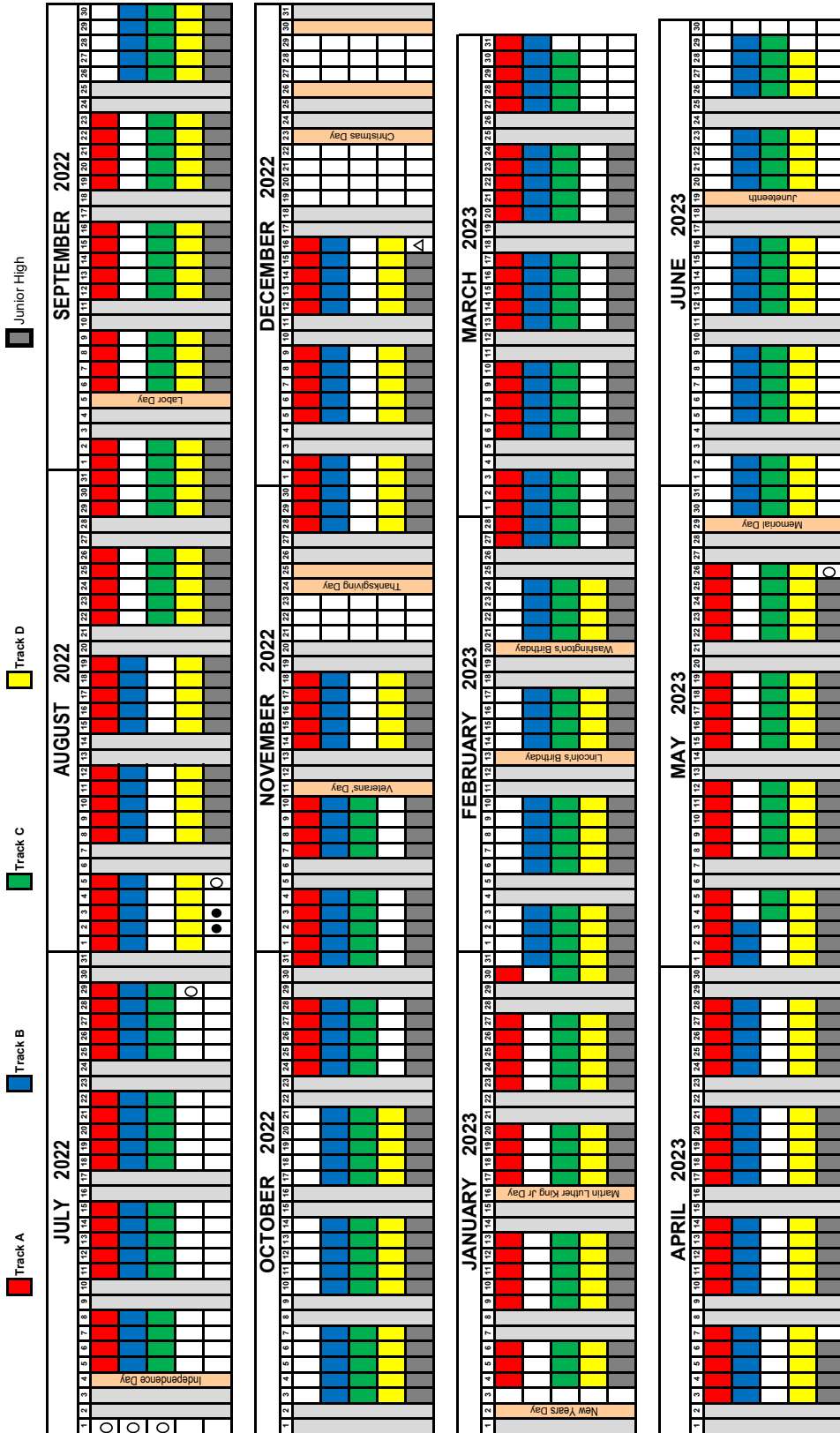
FISCAL IMPACT

None.

NE:GP:LF:rtr:

2022-2023 MULTITRACK YEAR-ROUND STUDENT ATTENDANCE CALENDAR

Cal Aero Preserve Academy



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School
Climate Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction,
Innovation, and Support
Preston R. Carr, Ed.D., Director, Alternative Education

**SUBJECT: REVISION OF 2023 SUPPLEMENTAL SUMMER INSTRUCTION
PROGRAM**

BACKGROUND

The Board of Education recognizes that summer school provides valuable opportunities for students to improve their skills and make academic progress. The District's summer school program may be used to provide supplemental instruction for students failing to meet academic requirements in accordance with the law, board policy, and administrative regulation.

Assembly Bill (AB) 1655 was signed into law, and in 2023, Juneteenth was incorporated into Education Code section 37220 as an official California holiday. Accordingly, the 2023 Supplemental Summer Instruction Program is being revised to reflect June 19 as a legal holiday.

Supplemental Summer Instruction Program

High School <i>*Priority to seniors</i>	June 5 – June 20 21, 2023 June 22 – July 11, 2023	Monday – Friday	8:30 a.m. – 12:45 p.m.
Continuation High School	June 5 – June 20 21, 2023 June 22 – July 11, 2023	Monday – Friday	8:30 a.m. – 12:45 p.m.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the revision of 2023 Supplemental Summer Instruction Program.

FISCAL IMPACT

None.

NE:GP:PRC:Al:eb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and
Operations
Kathy Casino, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

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BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$5,775,958.41 to all District funding sources.

NE:GJS:kc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and
Operations
Kathy Casino, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

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BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:kc

BUSINESS SERVICES	FISCAL IMPACT
B-2324-001 Isaiah's Rock. To provide compliance with requirements of SB1383 in San Bernardino County - Food Donation Submitted by: Nutrition Services Duration of Agreement: July 1, 2023 - June 30, 2025	Contract amount: None Funding source: None

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2223-157 University Instructors LLC. To provide on-site STEM Summer day camp program. Submitted by: Townsend JHS Duration of Agreement: June 5, 2023 - June 30, 2024	Contract amount: \$54,088.91 Funding source: ESSER
CIIS-2223-158 Art In Action. To provide online art curriculum subscription. Submitted by: Briggs K-8 Duration of Agreement: May 1, 2023 - May 1, 2024	Contract amount: \$23,946.72 Funding source: ELOP
CIIS-2223-159 Boomalang Company. To provide virtual conversation practice with certified native speaking coaches. Submitted by: Chino Hills HS Duration of Agreement: March 2, 2023 - May 25, 2025	Contract amount: \$3,200.00 Funding source: Instructional
CIIS-2223-160 The Flippen Group, LLC dba Capturing Kids Hearts. To provide professional development for Chino Valley Learning Academy and Buena Vista HS. Submitted by: CVLA/Buena Vista HS Duration of Agreement: May 5, 2023 - June 30, 2024	Contract amount: \$34,500.00 Funding source: CSI Grant
CIIS-2324-022 Solution Tree, Inc. To provide professional development customized workshops lead by Janel Keating. Submitted by: Curriculum, Instruction, Innovation, and Support Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$60,000.00 Funding source: Title II
CIIS-2324-023 City of Chino. To provide school-based counseling services for elementary and teen aged students. Submitted by: Health Services/LEA Program Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$100,093.00 Funding source: LCAP
CIIS-2324-024 Epocrates, LLC. To provide epocrates plus (2) year subscription. Submitted by: Health Services/CVUSD Health Center Duration of Agreement: August 28, 2023 - August 28, 2025	Contract amount: \$299.99 Funding source: CHDP

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2324-025 Dr. Sandra So. To provide collaborating physician services. Submitted by: Health Services/CVUSD Health Center Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$1,000.00 Funding source: LCAP
CIIS-2324-026 American Academy of Pediatrics. To provide Pediatrics Care online (2) year subscription. Submitted by: Health Services/CVUSD Health Center Duration of Agreement: December 1, 2023 - November 30, 2025	Contract amount: \$1,278.00 Funding source: CHDP
CIIS-2324-028 Epocrates, LLC. To provide epocrates plus (2) year subscription. Submitted by: Health Services/CVUSD Health Center Duration of Agreement: February 4, 2024 - February 4, 2026	Contract amount: \$299.99 Funding source: CHDP

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2324-001 AAA Container Sales and Rentals. To provide rental and moving of storage containers. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-002 AdvancedGeo, Inc. To provide storm water testing to assist with the storm water pollution prevention plan. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-003 Brightly Software, Inc. To provide subscriptions for FSDirect, MaintenanceDirect, and MySchoolDude. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$42,651.24 Funding source: General Fund
F-2324-004 Firetect Inc. To provide cleaning and fire retardant services for stage curtains. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-005 Mission Landscape Companies, Inc. To provide District wide tree trimming/remediation, slope remediation, and mulch blowing services. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2324-006 Patriot Environmental Lab Services, Inc. To provide asbestos abatement clearance according to Hazard Emergency Response Act using Transmission Electro Microscopy air sampling, air analysis, and lead abatement clearance wipe sampling analysis. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-007 Patriot Environmental Lab Services, Inc. To provide Federal Asbestos Hazard Emergency Response Act (1987 AHERA) services and 3-year inspections with asbestos testing. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-008 Tree Pros, Inc. To provide district wide tree trimming/remediation, slope remediation, and mulch blowing services. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-009 William T Cass Jr dba Bill's Hydrseed. To provide district wide hydroseeding. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-010 Inland Empire Fire & Safety Enterprises. To provide District wide inspection and repair for fire sprinkler systems. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-011 K-VAC Environmental Services, Inc. dba JSE Environmental. To provide District wide disposal of hazardous waste. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-012 Aero Environmental Services. To provide District wide asbestos, indoor air quality, and water testing. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-013 A3 Communications Inc. dba Blue Violet Networks To provide assistance with programming and installation of district wide phone system. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2324-014 Superior Security Specialists Inc dba Superior Alarm Systems To provide security alarm monitoring services. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$480.00 Funding source: General Fund

HUMAN RESOURCES	FISCAL IMPACT
HR-2223-027 Dolen Tucker Tierney & Abraham, A Professional Law Corporation To provide professional legal services. Submitted by: Risk Management Duration of Agreement: March 1, 2023 - June 30, 2023	Contract amount: \$20,000.00 Funding source: General Fund
HR-2223-028 Clover Enterprises, Inc. To provide CPR/First Aid Training. Submitted by: Risk Management Duration of Agreement: May 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: Various
HR-2324-001 Interquest Group Inc. To provide canine detection services to junior high and high school sites. Submitted by: Risk Management Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-2223-140 Edgar Gallegos (Eddie the DeeJay) To provide DJ services and lighting. Submitted by: Chaparral ES Duration of Agreement: April 20, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2223-141 Nataly Curtin dba Cookie Co To provide cookie catering/fundraising. Submitted by: Rhodes ES Duration of Agreement: April 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2223-142 Vanessa Castaneda Gill To provide speaker to address the topic of disability awareness and learning goals. Submitted by: Chaparral ES Duration of Agreement: May 5, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: ASB/USB/PEP/PFA/PTA/Booster
MC-2223-143 MEGA Entertainment Inc To provide event rentals for entertainment, catering, sound, tables, chairs, and generators. Submitted by: Rolling Ridge ES Duration of Agreement: May 5, 2023 - June 30, 2026	Contract amount: Per Quote Funding source: Various

SAN BERNARDINO COUNTY	FISCAL IMPACT
SBC -2324-001 San Bernardino County Department of Probation To provide contracted services for (2) full time probation officers for the 2023/2024 school year. Submitted by: Risk Managment Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$66,274.00 Funding source: LCAP

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS	FISCAL IMPACT
SBCSS 23/24-0062 San Bernardino County Superintendent of Schools To provide program coordination fees - school based Medi-Cal administrative activities (SMAA). Submitted by: Health Services/MAA-LEA Programs Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: LEA Grant

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
CIIS-2122-157 You Consulting, Inc. To provide Mandarin Chinese curriculum and teacher support for dual language immersion. Submitted by: Access & Equity Duration of Agreement: March 18, 2022 - June 30, 2023 Original Agreement Board Approved: March 17, 2022	Contract amount: \$65,000.00 Increase contract amount from \$49,400.00 to \$65,000.00 for additional services. Funding source: Title IV
CIIS-2223-031 Communicaid, Inc. To provide translation and interpreting services. Submitted by: Special Education Duration of Agreement: July 1, 2022 - June 30, 2023 Original Agreement Board Approved: June 16, 2022	Contract amount: \$120,000.00 Increase contract amount from \$100,000.00 to \$120,000.00 for additional services. Funding source: Special Education
CIIS-2223-106 New Direction Solutions dba ProCare Therapy. To provide Nursing, SLP, Psychologists, OT, ASL intepreter, instructional aide, BIP staff. Submitted by: Special Education Duration of Agreement: July 1, 2022 - June 30, 2023 Original Agreement Board Approved: September 15, 2022	Contract amount: \$ 500,000.00 Increase contract amount from \$400,000.00 to \$500,000.00 for additional services. Funding source: Special Education
CIIS-2223-126 Procare Software Holdings, LLC. To provide Procare Essentials software & online training. Submitted by: Child Development Duration of Agreement: December 16, 2022 - December 31, 2023 Original Agreement Board Approved: Decemer 15, 2022	Contract amount: \$948.00 Extend contract through December 31, 2023 and increase contract amount from \$553.00 to \$948.00. Funding source: Child Development Fund

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
RFQ 17-18-10 Herff Jones To provide yearbook services. Submitted by: Purchasing Duration of Agreement: July 1, 2023 - June 30, 2024 Original Agreement Board Approved: May 17, 2018	Contract amount: Per Site Contract Extend contract for the 2023-2024 school year, to include all school sites. Funding source: Various

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: SURPLUS/OBSOLETE PROPERTY

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BACKGROUND

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:kc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

AYALA HIGH SCHOOL - ARUBA SWITCH LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba S2500-48P	00:0B:86:AD:3D:40	-	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:DC:00	SG09KJS08G	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:B4:00	BY0013620	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:34:C0	BZ0008789	X
Computer Equipment	Aruba S2500-24P	00:0B:86:B0:48:40	BY0015385	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:35:40	BZ0008925	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:34:80	BZ0008750	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:99:52:C0	SG05KJS0QW	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:82:00	SG06KJS032	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BD:02:C0	SG04KJSOLD	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:1B:40	BZ0008669	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:99:3E:C0	SG05KJS0PR	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:B0:23:C0	SG04KJS0LW	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A1:48:40	SG06KJS036	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:D1:80	SG06KJS03L	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	8C:85:C1:51:65:00	SG0BKJS07J	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:B7:EC:C0	SG04KJS08K	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:BD:80	BY0013608	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BA:EF:00	SG05KJS0PY	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BE:ED:00	SG04KJS0QQ	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:B1:00	BY0013579	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:99:61:C0	SG05KJS0QS	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BC:C7:40	SG04KJS0L6	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AD:2D:C0	BZ0010361	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:A9:40	BY0013561	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BA:D9:80	SG06KJS007	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:C1:00	SG06KJS03K	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BD:D2:C0	SG04KJS0L9	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:0C:80	BZ0008757	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BA:F8:C0	SG04KJS0G8	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:8D:4B:40	SG99KJS34L	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:D7:80	SG06KJS03D	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AD:2E:80	BZ0010387	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A1:48:00	SG06KJS02Y	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:72:C0	SG06KJS033	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:FC:C0	SG06KJS02V	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:99:C9:C0	SG05KJS0QN	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:99:13:C0	SG04KJS0QJ	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

AYALA HIGH SCHOOL - ARUBA SWITCH LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:57:00	SG06KJS023	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:1D:00	SG09KJS08D	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BC:A7:C0	SG06KJS008	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:99:A8:00	SG05KJS0QV	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:99:15:80	SG05KJS0QR	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:C7:00	SG06KJS02N	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:A9:5C:80	SG9BKJS0PY	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:92:40	SG06KJS02W	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	38:10:F0:4D:34:C0	SG14KJS046	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:E8:40	SG06KJS039	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	8C:85:C1:51:43:00	SG0BKJS07T	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:0A:40	BZ0008615	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:A5:80	BY0013624	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A1:38:00	SG06KJS031	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:72:80	SG06KJS03G	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:E1:80	SG06KJS03F	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:13:80	-	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:DA:C0	BZ0008606	X
Computer Equipment	Aruba S2500-48P	00:0B:86:B0:3D:C0	BZ0011291	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A0:C9:C0	SG06KJS034	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:44:36:00	SG00KJS05G	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BC:D9:00	SG04KJS0JP	X
Computer Equipment	Aruba S2500-24P	00:0B:86:A8:12:40	BY0011091	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BC:5E:C0	SG04KJS0KF	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:4C:80	BZ0008883	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:BC:29:C0	SG04KJS0JQ	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A6:B4:C0	SG06KJS02F	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

DON LUGO HIGH SCHOOL - ARUBA SWITCH LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:9A:C0	SG08KJS007	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:B7:1A:00	SG04KJS0BF	X
Computer Equipment	Aruba Switch 2930M Series	64:E8:81:CF:B8:80	SG08KJS064	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:C0:55:C0	SG06KJS091	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:AB:00	SG08KJS01Z	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:39:40	SG08KJS05T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:B8:40	SG08KJS05W	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:BD:0F:C0	SG06KJS06H	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:5E:40	SG08KJS04V	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:D8:00	SG08KJS05S	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:D1:AD:40	SG08KJS00S	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:BF:E4:80	SG06KJS07W	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:BF:64:00	SG07KJS01G	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:6A:80	SG08KJS00D	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:AD:D6:00	SG9BKJS0TX	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:D8:80	SG08KJS05Z	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:BE:9F:C0	SG06KJS03H	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	10:4F:58:F4:47:C0	SG01KJS054	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:5A:C0	SG08KJS004	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:BF:45:40	SG06KJS07V	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:D1:DD:C0	SG08KJS057	X
Computer Equipment	Aruba 8325 Switch	B8:D4:E7:D6:DE:00	TW00KM000R	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:7B:00	SG08KJS05K	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:BE:80:40	SG06KJS04S	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:19:00	SG08KJS063	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:BF:1C:40	SG07KJS014	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:D1:ED:40	SG08KJS052	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:C9:C0	SG08KJS01D	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:8B:00	SG08KJS05J	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:BF:C2:00	SG06KJS03W	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	10:4F:58:F4:C5:C0	SG01KJS04Y	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:9E:00	SG08KJS062	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:AC:1F:40	SG9BKJS0SF	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:D1:FD:00	SG08KJS056	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:3A:40	SG08KJS00G	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CB:2C:C0	SG08KJS05Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:99:80	SG08KJS002	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:DB:40	SG08KJS05D	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:DB:C0	SG08KJS05F	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:C8:14:80	SG08KJS060	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	10:4F:58:F4:29:40	SG01KJS04X	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:C8:63:80	SG08KJS05R	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	10:4F:58:F4:A8:40	SG01KJS059	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
DON LUGO HIGH SCHOOL - ARUBA SWITCH LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:BD:4D:00	SG06KJS06R	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:D1:0E:40	SG08KJS04M	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:0F:40	SG08KJS008	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:CF:E8:00	SG08KJS05X	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:D0:D2:40	SG08KJS044	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

CAL AERO - ARUBA AP LIST

SURPLUS/OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:79:58	CNHYK9Y04K	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D7:F6	CNJOK9Y1PB	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D3:13	CNJOK9Y1Q7	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D4:D8	CNJOK9Y1K2	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:73	CNJOK9Y1NK	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D2:2F	CNJOK9Y1PP	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:E5	CNJOK9Y1PX	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:10	CNJOK9Y1PY	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D0:91	CNJOK9Y1HC	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:EC	CNJOK9Y1JB	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:52	CNJOK9Y1JS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D1:D5	CNJOK9Y1PT	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D2:E0	CNJOK9Y1NH	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D7:00	CNJOK9Y1M6	X
Computer Equipment	Aruba AP 225	40:E3:D6:C4:41:46	CT0651119	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:7A	CNJOK9Y1QR	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:5B	CNJOK9Y1P8	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D0:F1	CNJOK9Y1QB	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D7:B4	CNJOK9Y1PG	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:0D	CNJOK9Y1PM	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:92	CNJOK9Y1PJ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D3:F7	CNJOK9Y1J3	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:6A	CNJOK9Y20H	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D0:85	CNJOK9Y1QH	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D3:1C	CNJOK9Y1R3	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D4:8D	CNJOK9Y1PQ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D0:D9	CNJOK9Y1QF	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D2:2C	CNJOK9Y1R0	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:1A:81	CNHTK9Y0WS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:BB:EB	CNHZK9Y1PK	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:82	CNJOK9Y1J4	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:75:AA	CT0690645	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:86:36	CT0692763	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D7:AE	CNJOK9Y1NM	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:8C:D6	CT0345409	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:86:1A	CT0344547	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:95:8C	CT0694726	X
Computer Equipment	Aruba AP 225	40:E3:D6:C4:41:4C	CT0651122	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:78:58	CT0690988	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:85:4C	CT0692646	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:7D:88	CT0691652	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

CAL AERO - ARUBA AP LIST

SURPLUS/OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba AP 225	94:B4:0F:C6:8C:E0	CT0345414	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:4D:96	CT0337228	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:7D:16	CT0691595	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:85:DE	CT0692719	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:9A:92	CT0695369	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:8D:74	CT0345488	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:7D:26	CT0691603	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:86:64	CT0692786	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:A8	CT0794634	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:89:2E	CT0693143	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:85:50	CT0344446	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:86:2E	CT0344557	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:0A	CT0794555	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:85:50	CT0344446	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:88:E2	CT0344903	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:81:8E	CT0692167	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:86:16	CT0344545	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:82:82	CT0692289	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:CE	CNJ0K9Y1JV	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:0A	CNJ0K9Y1Q3	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:84:B6	CT0692571	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:95:84	CT0694722	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:82:D4	CT0692330	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:85:F4	CT0692730	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:87:D4	CT0692970	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:85:C6	CT0692707	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:85:28	CT0692628	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
CAL AERO - ARUBA SWITCH LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model#	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BE:21:80	SG06KJS06Z	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:99:B3:40	SG05KJS0Q8	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:9A:61:40	SG05KJS0Q9	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:8E:40	SG08KJS01L	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:99:B3:80	SG05KJS0PZ	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:9F:40	SG08KJS078	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:DD:00	SG08KJS010	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	88:3A:30:AA:18:C0	SG9BKJS0TK	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:99:38:40	SG05KJS0QK	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	88:3A:30:A9:2E:80	SG9BKJS0SH	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:99:06:00	SG05KJS0QL	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:1A:80	SG08KJS011	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D4:70:80	SG08KJS07H	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:CE:40	SG08KJS022	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:1E:C0	SG08KJS02T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:BF:00	SG08KJS07P	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CB:7A:C0	SG08KJS05M	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D4:40:80	SG08KJS07S	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:5E:80	SG08KJS02G	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:EE:C0	SG08KJS07W	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	88:3A:30:AC:3C:80	SG9BKJS0TM	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	88:3A:30:AD:73:C0	SG9BKJS0TV	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:A0:D9:80	SG05KJS0Q4	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:AD:F2:00	SG9BKJS0TT	X
Computer Equipment	Aruba 6300 Switch	64:E8:81:BF:59:80	SG07KMX02T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:99:B3:00	SG05KJS0Q7	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	88:3A:30:AC:0F:00	SG9BKJS0TQ	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:A0:D9:40	SG05KJS0Q5	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:AF:C0	SG08KJS07T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:AE:C0	SG08KJS024	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:A0:0A:80	SG05KJS0Q6	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:9A:23:00	SG05KJS0QC	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	88:3A:30:AC:33:C0	SG9BKJS0SQ	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:99:95:80	SG05KJS0QH	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	88:3A:30:AC:EF:00	SG9BKJS0TG	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:5F:C0	SG08KJS07D	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:99:48:80	SG05KJS0QD	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

CANYON HILLS JUNIOR HIGH SCHOOL - ARUBA SWITCH LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:F2:C0	SG09KJS07V	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:5A:40	SG09KJS080	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:3A:81:00	SG00KJS00B	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:3A:A0:80	SG00KJS00D	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:4B:40	BZ0008258	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:57:00	BZ0008133	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:CC:40	SG09KJS086	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:9A:42:80	SG05KJS0QZ	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A0:F9:C0	SG05KJS0Q0	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:0A:80	SG09KJS092	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:09:C0	SG09KJS08X	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:8E:00	SG09KJS088	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:99:A6:C0	SG05KJS0QP	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:DD:C0	SG00KJS01D	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:D2:00	SG00KJS00V	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	90:20:C2:F8:4D:80	SG98KJS2KQ	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:29:C0	SG09KJS08W	X
Computer Equipment	Aruba S2500-48P	00:0B:86:A9:35:80	BZ0008146	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:5A:00	SG09KJS090	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:38:57:00	SG00KJS00T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:37:BC:80	SG09KJS08H	X
Computer Equipment	Aruba 8325 Switch	90:20:C2:BA:30:00	TW94KM001F	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:39:50:40	SG00KJS00Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	B8:D4:E7:A0:F9:80	SG05KJS0Q2	X
Computer Equipment	Aruba S2500-48P	00:0B:86:B0:90:00	BZ0011407	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	64:E8:81:39:44:00	SG00KJS013	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:54:C0	BZ0008107	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

CANYON HILLS JUNIOR HIGH SCHOOL - ARUBA AP LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:96:FB	CNJ6K9Y0LM	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:9C:44	CNJ6K9Y0SH	X
Computer Equipment	Aruba AP 225	18:64:72:CD:90:C2	CT0205202	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A5:FB	CNJ6K9Y13B	X
Computer Equipment	Aruba AP 555	80:8D:B7:C0:16:C8	CNHPK9Y02W	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:99:DA	CNJ6K9Y0LX	X
Computer Equipment	Aruba AP 224	40:E3:D6:C5:EB:34	CT0705701	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A6:91	CNJ6K9Y1S5	X
Computer Equipment	Aruba AP 225	18:64:72:CD:8F:D4	CT0205083	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:9A:49	CNJ6K9Y0LW	X
Computer Equipment	Aruba AP 225	18:64:72:C5:48:9E	BX0073288	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:95:BD	CNJ6K9Y001	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:43:FC	CT0795060	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:7C:B6	CT0691547	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:98:DE	CNJ6K9Y0M0	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EA:44	CNJ1K9Y0M5	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:BD	CNJ5K9Y08C	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:9C:EC	CNJ6K9Y0M4	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:9E:7B	CNJ6K9Y0T4	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:97:28	CNJ6K9Y0LY	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:97:8E	CNJ6K9Y0LC	X
Computer Equipment	Aruba AP 225	18:64:72:C5:49:EC	BX0073455	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:95:0C	CNJ6K9Y0LF	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CE:CA:DD	CNHPK9Y0Q7	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:97:2B	CNJ6K9Y0K4	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:95:51	CNJ6K9Y0LK	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:9A:16	CNJ6K9Y0LL	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:97:B2	CNJ6K9Y0LJ	X
Computer Equipment	Aruba AP 224	84:D4:7E:C5:CC:5C	CT0779727	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:99:35	CNJ6K9Y0LN	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:9C:62	CNJ6K9Y0SR	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A1:F3	CNJ6K9Y1RW	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AF:DF	CNJ6K9Y16G	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:59:15	CNHWK9Y235	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:9A:0A	CNJ6K9Y0LT	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:98:4E	-	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:2B:19	CNHTK9Y2GC	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A3:5E	CNJ6K9Y163	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT
CANYON HILLS JUNIOR HIGH SCHOOL - ARUBA AP LIST
SURPLUS / OBSOLETE EQUIPMENT LIST

[illegible]

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
MAGNOLIA JUNIOR HIGH SCHOOL - ARUBA AP LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:11	CNJ0K9Y29Q	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EF:66	CNJ1K9Y1H1	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AC:13	CNJ6K9Y10G	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:44:14	CT0795072	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:D5	CNJ0K9Y2C0	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:36	CNJ0K9Y254	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:62	CNJ0K9Y272	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:80:D0	CT0692072	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D9:E8	CNJ0K9Y261	X
Computer Equipment	Aruba AP 224	94:B4:0F:C0:F0:8E	CT0261480	X
Computer Equipment	Aruba AP 224	40:E3:D6:C5:E8:B4	CT0705381	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:80:D8	CT0692076	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:4D:B4	CT0337243	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:E2:22	CNJ1K9Y05Q	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:1D	CNJ0K9Y24W	X
Computer Equipment	Aruba AP 555	80:8D:B7:C0:16:38	CNHPK9Y01C	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DD:D8	CNJ0K9Y2H4	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:7D:00	CT0691584	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:44:2E	CT0795085	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:36	CT0794577	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:41	CNJ0K9Y240	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A8:B3	CNJ6K9Y1VN	X
Computer Equipment	Aruba AP 555	80:8D:B7:C0:17:1C	CNHPK9Y03F	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:B6	CNJ0K9Y23Y	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:23	CNJ0K9Y241	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:F0:4D	CNJ1K9Y1H4	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:F3	CNJ0K9Y23M	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:09	CNJ0K9Y22T	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:32	CNJ0K9Y26L	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:80	CNJ0K9Y263	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:E8	CNJ0K9Y24L	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:4A	CNJ0K9Y24T	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:5C	CNJ0K9Y238	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:6C	CNJ0K9Y24H	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:4D:10	CT0337161	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:2F	CNJ0K9Y257	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DD:7E	CNJ0K9Y2JD	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D7:F0	CNJ0K9Y23R	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D9:C1	CNJ0K9Y23G	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

MAGNOLIA JUNIOR HIGH SCHOOL - ARUBA SWITCH LIST	
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SURPLUS / OBSOLETE EQUIPMENT LIST									
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[illegible]

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
MAGNOLIA JUNIOR HIGH SCHOOL - ARUBA AP LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:92	CNJ0K9Y242	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:E1	CNJ0K9Y251	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:96:23	CNJ6K9Y0KS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:69	CNJ0K9Y271	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:62	CNJ0K9Y22X	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D9:F4	CNJ0K9Y243	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:25	CNJ0K9Y24Y	X
Computer Equipment	Aruba AP 555	80:8D:B7:C0:17:10	CNHPK9Y032	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:D8	CNJ0K9Y24F	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DE:02	CNJ0K9Y2HJ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:1A	CNJ0K9Y2F0	X
Computer Equipment	Aruba AP 555	80:8D:B7:C0:16:F5	CNHPK9Y035	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
CORTEZ - AP LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model #	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:91	CNJ5K9Y086	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:8E	CT0794621	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:48	CNJ5K9Y00L	X
Computer Equipment	Aruba AP 225	94:B4:0F:C9:90:68	CT0444604	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:42	CNJ5K9Y07Z	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:93:44	CNJ5K9Y08L	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:78	CNJ5K9Y0B4	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:64	CNJ5K9Y09M	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:90	CNJ5K9Y03J	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:94	CNJ5K9Y06L	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:3C	CNJ5K9Y049	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:B1	CNJ5K9Y036	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:5D	CNJ5K9Y0B3	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:86:28	CT0344554	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:2C	CNJ5K9Y01V	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:B0	CNJ5K9Y01L	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:A4	CNJ5K9Y04C	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:86:1C	CT0344548	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:64	CT0794600	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:1E	CNJ5K9Y080	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:8B	CNJ5K9Y0BR	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:6A	CNJ5K9Y0B6	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:DA	CNJ5K9Y00S	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:A2	CNJ5K9Y00M	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:93:41	CNJ5K9Y0B0	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:9F	CNJ5K9Y09Z	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:47	CNJ5K9Y034	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:41	CNJ5K9Y037	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:93:4A	CNJ5K9Y084	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:4A	CNJ5K9Y044	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:2F	CNJ5K9Y03N	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:E8	CNJ5K9Y09R	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:11	CNJ5K9Y01J	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:19	CNJ5K9Y03V	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:72	CNJ5K9Y03B	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:93:65	CNJ5K9Y08B	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:E3:0C	CNJ1K9Y1B2	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:A3	CNJ5K9Y088	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:3A	CNJ5K9Y05K	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:93:11	CNJ5K9Y07N	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:4A:5C	CT0336815	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
CORTEZ - ARUBA AP LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model #	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:96	CNJ5K9Y01X	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:C0	CNJ5K9Y08V	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:82	CNJ5K9Y09P	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:E4	CNJ5K9Y022	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT**CORTEZ - ARUBA SWITCH LIST****SURPLUS / OBSOLETE EQUIPMENT LIST**

Description	Model #	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:ED:40	SG08KJS009	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:0E:C0	SG08KJS03L	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:AE:00	SG08KJS00C	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:7A:C0	SG08KJS00B	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:FA:00	SG08KJS03K	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:1A:C0	SG08KJS03G	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:7D:80	SG08KJS02Y	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:BB:80	SG08KJS03T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:8D:C0	SG08KJS00V	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:9D:C0	SG08KJS050	X
Computer Equipment	Aruba 6300 Switch	64:E8:81:BF:4A:00	SG07KMX02R	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:39:00	SG08KJS031	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

COUNTRY SPRINGS ELEMENTARY SCHOOL - ARUBA AP LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:09:E6	CNHSK9Y1HN	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0B:03	CNHSK9Y1KQ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:A1:27	CNHYK9Y42M	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:09:DA	CNHSK9Y1J5	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:02:9F	CNHSK9Y1JH	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0B:4B	CNHSK9Y1GS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0A:A0	CNHSK9Y1G5	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:06:17	CNHSK9Y1HS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0D:4F	CNHSK9Y1S8	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:08:5D	CNHSK9Y1H7	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:09:14	CNHSK9Y1KN	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:08:EA	CNHSK9Y1J4	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0B:48	CNHSK9Y1GW	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:07:70	CNHSK9Y1J6	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0A:85	CNHSK9Y1LJ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:02:AE	CNHSK9Y1G7	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:09:CE	CNHSK9Y1GX	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:09:E3	CNHSK9Y1GZ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:06:F8	CNHSK9Y1JK	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0D:43	CNHSK9Y1T5	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0B:72	CNHSK9Y1J0	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:82:80	CT0692288	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:08:0F	CNHSK9Y1KS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0A:79	CNHSK9Y1K1	X
Computer Equipment	Aruba AP 555	D0:D3:E0:C0:A9:29	VNLJK9Y0K6	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:17:AE	CNHTK9Y0SS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0B:C6	CNHSK9Y1JX	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0B:1E	CNHSK9Y1KK	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:03:32	CNHSK9Y1H2	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:03:20	CNHSK9Y1JW	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:08:F3	CNHSK9Y1H9	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D3:E5	CNJ0K9Y1JN	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:07:76	CNHSK9Y1HY	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:82:66	CT0692275	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:1A:4E	CNHTK9Y0W7	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:03:8C	CNHSK9Y1H5	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0A:82	CNHSK9Y1HW	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0B:30	CNHSK9Y1H4	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:09:02	CNHSK9Y1J1	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:0A:F4	CNHSK9Y1G3	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

COUNTRY SPRINGS ELEMENTARY SCHOOL - ARUBA SWITCH LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

[illegible]

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
DICKSON - ARUBA AP LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model #	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Type	LAN MAC Address	Serial Number	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:72:1E	CT0690191	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:E5:70	CNJ1K9Y10H	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:77:54	CT0690858	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A0:88	CNJ6K9Y1MJ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:E7:6E	CNJ1K9Y10R	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A1:12	CNJ6K9Y1VH	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A6:43	CNJ6K9Y1RY	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:9C	CNJ0K9Y22W	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:44	CNJ0K9Y2DS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EF:A5	CNJ1K9Y186	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:ED:E6	CNJ1K9Y17V	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:E0:ED	CNJ1K9Y11W	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:ED:B9	CNJ1K9Y17Z	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:74	CT0794608	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A1:1E	CNJ6K9Y1N1	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DF:A9	CNJ1K9Y10S	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AF:A3	CNJ6K9Y1JW	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DF:34	CNJ1K9Y124	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EB:61	CNJ1K9Y10V	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EC:24	CNJ1K9Y117	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D7:FF	CNJ0K9Y21Y	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:99	CNJ0K9Y22R	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EE:22	CNJ1K9Y11Y	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EC:4E	CNJ1K9Y118	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A1:4B	CNJ6K9Y1K1	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EB:55	CNJ1K9Y161	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D9:16	CNJ0K9Y21L	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EE:07	CNJ1K9Y10T	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:47:20	CT0336401	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AA:78	CNJ6K9Y1KP	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AB:3B	CNJ6K9Y1KK	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A3:10	CNJ6K9Y1KQ	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A6:31	CNJ6K9Y1PM	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A5:6E	CNJ6K9Y1K2	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AF:01	CNJ6K9Y1K0	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EE:AC	CNJ1K9Y152	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EC:9F	CNJ1K9Y17J	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EE:13	CNJ1K9Y141	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EC:3C	CNJ1K9Y128	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
DICKSON - ARUBA AP LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model #	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EB:2B	CNJ1K9Y15F	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:3F:BE	CT0794517	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:34	CT0794576	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:ED:4D	CNJ1K9Y11Q	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A4:2A	CNJ6K9Y1KG	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A6:BB	CNJ6K9Y28D	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT**DICKSON - ARUBA SWITCH LIST****SURPLUS / OBSOLETE EQUIPMENT LIST**

Description	Model #	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C0:23:00	SG07KJS006	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:AE:40	SG08KJS04R	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:39:80	SG08KJS04P	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:BB:C0	SG08KJS03R	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:DE:C0	SG08KJS01Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:9B:80	SG08KJS03C	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:8B:C0	SG08KJS03H	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:A2:80	SG07KJS00C	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:BD:00	SG08KJS04X	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:2E:40	SG08KJS03M	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:7D:C0	SG08KJS02X	X
Computer Equipment	Aruba 6300 Switch	64:E8:81:C1:13:40	SG07KMX02X	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C0:36:C0	SG07KJS00X	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:82:C0	SG07KJS00R	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

RHODES ELEMENTARY SCHOOL - ARUBA AP LIST SURPLUS

SURPLUS / OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EF:7E	CNJ1K9Y17W	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:E7:4D	CNJ1K9Y1B0	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AA:27	CNJ6K9Y1MB	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:26	CNJ5K9Y00R	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AE:74	CNJ6K9Y24B	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:12	CNJ5K9Y05X	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A6:19	CNJ6K9Y1LY	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A6:04	CNJ6K9Y1VJ	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AE:F2	CNJ6K9Y1L5	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EF:9C	CNJ1K9Y1B8	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A2:8F	CNJ6K9Y1N9	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AE:C8	CNJ6K9Y21J	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AB:E9	CNJ6K9Y1LD	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EE:9D	CNJ1K9Y1FF	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A5:BC	CNJ6K9Y1MM	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A1:57	CNJ6K9Y1LH	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D2:92	CNJ0K9Y21W	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EF:45	CNJ1K9Y19M	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CE:CB:F4	CNHPK9Y0N1	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AD:DB	CNJ6K9Y1LF	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A3:2B	CNJ6K9Y25W	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:9A	CNJ0K9Y286	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A2:A1	CNJ6K9Y1MP	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:99:12	CT0695177	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:95:E2	CT0694769	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CE:CD:B3	CNHPK9Y0VW	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AB:B0	CNJ6K9Y1KJ	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:97:4C	CT0694950	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:94:88	CT0694596	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EF:EA	CNJ1K9Y192	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A2:DA	CNJ6K9Y1LK	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A9:64	CNJ6K9Y1L8	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:88:1A	CT0693005	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D7:9F	CNJ0K9Y1N4	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

RHODES ELEMENTARY SCHOOL - ARUBA SWITCH LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C8:62:40	SG08KJS04L	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:BD:80	SG08KJS04F	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:9D:80	SG08KJS04Y	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:FA:40	SG08KJS05C	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:DD:40	SG08KJS058	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:3B:00	SG08KJS05G	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C8:73:00	SG08KJS070	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:AB:80	SG08KJS05H	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:CD:00	SG08KJS05B	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CB:F8:40	SG08KJS06Y	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:AD:00	SG08KJS04Z	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:9D:9C:C0	SG05KJS0PX	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:9D:40	SG08KJS059	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:1F:00	SG08KJS04W	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:8E:00	SG08KJS065	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:9D:AA:C0	SG05KJS0PW	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:DD:80	SG08KJS055	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CB:C8:C0	SG08KJS071	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C8:72:C0	SG08KJS054	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CB:E8:C0	SG08KJS06S	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:9A:41:00	SG05KJS0QF	X
Computer Equipment	Aruba 6300 Switch	B8:D4:E7:0F:6A:00	SG04KMX07F	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

ROLLING RIDGE ELEMENTARY SCHOOL - ARUBA AP LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:0A	CNHTK9Y0R4	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:1A:09	CNHTK9Y0TV	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:18:BF	CNHTK9Y0SX	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:A3	CNHTK9Y0SM	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:91	CNHTK9Y0V5	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:B5	CNHTK9Y0T1	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:DF	CNHTK9Y0VX	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:18:CB	CNHTK9Y0T4	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:18:E9	CNHTK9Y0RS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:A9	CNHTK9Y0W3	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:1A:87	CNHTK9Y0WV	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:9A	CNHTK9Y0SY	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:15:E6	CNHTK9Y0TL	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:2C:6C	CNHTK9Y2G8	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:18:0B	CNHTK9Y0RM	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:70	CNHTK9Y0RK	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:AF	CNHTK9Y0T8	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:1A:06	CNHTK9Y0V0	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:8E	CNHTK9Y0TM	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:77:3E	CT0690847	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:C1	CNHTK9Y0V2	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:61	CNHTK9Y0SK	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:D3	CNHTK9Y0TB	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:2D:2C	CNHTK9Y2K8	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:15:62	CNHTK9Y0SQ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:B2	CNHTK9Y0SN	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:1A:39	CNHTK9Y0VN	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:C7	CNHTK9Y0T9	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:37	CNHTK9Y0RR	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:1A:24	CNHTK9Y0VJ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:A6	CNHTK9Y0SF	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:85	CNHTK9Y0TK	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:18:8F	CNHTK9Y0RT	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:2C:C9	CNHTK9Y2HL	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:2C:63	CNHTK9Y2GD	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:EE	CNHTK9Y0TD	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:19:7C	CNHTK9Y0RY	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

ROLLING RIDGE ELEMENTARY SCHOOL - ARUBA SWITCH LIST

SURPLUS / OBSOLETE EQUIPMENT LIST

Description	Model#	LAN MAC Address	Serial #	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:E2:C0	SG95KJS1DT	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:41:C0	SG95KJS1F7	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:8D:CB:40	SG99KJS34D	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:8F:25:00	SG99KJS34M	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:21:00	SG95KJS1DF	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:03:EC:40	SG97KJS1VS	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:D2:C0	SG95KJS1DZ	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:60:C0	SG95KJS1F9	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:8D:9B:80	SG99KJS34H	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	90:20:C2:F9:85:00	SG98KJS2KX	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:02:80	SG95KJS1DM	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:B2:00	SG95KJS1F4	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:8F:05:80	SG99KJS349	X
Computer Equipment	Aruba S2500-48P	00:0B:86:B0:33:00	BZ0011319	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:8F:77:40	SG99KJS345	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	90:20:C2:25:8E:00	SG97KJS1QP	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	88:3A:30:8F:D4:80	SG99KJS346	X
Computer Equipment	Aruba 8325 Switch	90:20:C2:BF:D5:00	TW9BKM003F	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:E2:40	SG95KJS1DX	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:30:00	SG95KJS1FD	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	F8:60:F0:01:F2:00	SG95KJS1DW	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6	90:20:C2:F9:D0:40	SG98KJS2KN	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
WICKMAN - ARUBA AP LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model#	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DC:82	CNJ0K9Y2DD	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:BD	CNJ0K9Y24M	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:56	CNJ0K9Y26T	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D9:55	CNJ0K9Y24R	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:45	CNJ0K9Y237	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:C1	CNJ0K9Y22Y	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DC:61	CNJ0K9Y2H2	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:71	CNJ0K9Y22F	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:26	CNJ0K9Y226	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D3:37	CNJ0K9Y249	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:F8	CNJ0K9Y23F	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:61	CNJ0K9Y23L	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DD:18	CNJ0K9Y2HN	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:F9	CNJ0K9Y28Q	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D2:56	CNJ0K9Y23D	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:15	CNJ0K9Y24V	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:E3	CNJ0K9Y2D2	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D9:25	CNJ0K9Y230	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D9:F1	CNJ0K9Y234	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DE:A4	CNJ0K9Y2L3	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:D1	CNJ0K9Y23Z	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D7:4E	CNJ0K9Y26F	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:8F	CNJ0K9Y24G	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:FB	CNJ0K9Y233	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:08	CNJ0K9Y24C	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:04	CNJ0K9Y23P	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:9F	CNJ0K9Y23B	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D4:51	CNJ0K9Y25W	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:1B	CNJ0K9Y224	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A8:DD	CNJ6K9Y1T7	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:94:DE	CT0694639	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:26	CNJ0K9Y256	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A9:D0	CNJ6K9Y2D2	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:47	CNJ0K9Y255	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DC:1C	CNJ0K9Y2GZ	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A6:A9	CNJ6K9Y1WZ	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:76:22	CT0690705	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:95:68	CT0694708	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:76:34	CT0690714	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
WICKMAN - ARUBA AP LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model#	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:1D	CNJ0K9Y24B	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AC:9A	CNJ6K9Y2BY	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:95:16	CT0694667	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:E8	CT0794666	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:97:10	CNJ6K9Y0F0	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:7A	CNJ0K9Y24X	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
WICKMAN - ARUBA SWITCH LIST				
SURPLUS / OBSOLETE EQUIPMENT LIST				
Description	Model #	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C0:16:40	SG07KJS00G	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:3B:00	SG07KJS015	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:05:40	SG07KJS00Z	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:26:00	SG06KJS08J	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:BB:80	SG07KJS01Y	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	88:3A:30:AC:4C:C0	SG9BKJS0V9	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C0:95:00	SG07KJS007	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C0:43:80	SG07KJS00Y	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C0:E5:40	SG07KJS005	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:C0:13:40	SG06KJS088	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:D4:40	SG06KJS093	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:0C:40	SG06KJS08F	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:B5:C0	SG07KJS012	X
Computer Equipment	Aruba 6300 Switch	64:E8:81:BF:59:40	SG06KMX071	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source	Completion Date
CC2023-35	Briggs K-8 Siding Repairs	Bizal Hoff Co., Inc.	\$24,168.00	N/A	\$24,168.00	01	April 7, 2023
CC2023-45	Alternative Education Center Fencing Repair Project	Nextgen Construction, Inc.	\$24,175.00	N/A	\$24,175.00	01	April 8, 2023
CC2023-50	Dickson ES Door Replacement Project	Montgomery Hardware Co.	\$20,275.33	N/A	\$20,275.33	01	March 29, 2023
CC2023-54	Chino Hills HS Ceiling Repairs (Culinary Classroom)	Nextgen Construction, Inc.	\$22,400.00	N/A	\$22,400.00	01	April 7, 2023
CC2023-56	Ayala HS Asphalt Crack Repairs	Premier Paving, Inc.	\$17,800.00	N/A	\$17,800.00	01	April 1, 2023
CC2023-62	Rhodes ES Kitchen Water Heater Replacement Project	Sweetwater Plumbing Industries Inc.	\$15,772.00	N/A	\$15,772.00	01	April 1, 2023

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source	Completion Date
CC2023-63	Adult School Sewer Line Replacement	Sweetwater Plumbing Industries, Inc.	\$16,800.00	N/A	\$16,800.00	01	March 30, 2023

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor, Alex Rivera, Maintenance Supervisor; and Martin Silveira, Director, Maintenance and Operations.

Staff recommends approval of the Notice of Completion for these projects. Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$141,390.33 to General Fund 01.

NE:GJS:ms

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-17F, CHINO HS RECONSTRUCTION PHASE 1 (BP 3)**

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 3) to Bogh Engineering, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Bogh Engineering, Inc.	(\$132,182.06)
	Bid Amount:	\$2,889,000.00
	Revised Total Project Amount:	\$2,756,817.94
	Retention Amount:	\$137,840.90

The change order results in a net decrease of \$132,182.06 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 5, 2022.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 3).

FISCAL IMPACT

(\$132,182.06) to Measure G Fund 21.

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 04/07/2023 BID/ CUPCAA #: 19-20-17F ✓ Change Order #: 001 ✓
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Contractor: Bogh Engineering, Inc. – (BP#3) ✓

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Deductive Change Order
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-132,182.06
Time Extension: None

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum: /
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: ✓ \$2,889,000.00

Previously approved change order amount(s): \$0.00

The contract amount will be increased/decreased by this Change Order: ✓ \$-132,182.06

The new contract amount including this change order will be: ✓ \$2,756,817.94

The original contract completion date was: 8/5/2022

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 0 days

The date of completion as a result of this Change Order is: 8/5/2022

APPROVED BY:

<u>Lisa Venable</u> Contractor	<u></u> Signature	<u>04/10/2023</u> Date
<u>Kamal Israil</u> DSA Inspector of Record (if applicable)	<u></u> Signature	<u>04/11/2023</u> Date
<u>Robert Lavey</u> Architect / Engineer (if applicable)	<u></u> Signature	<u>04/11/2023</u> Date
<u>Robert Stewart</u> Construction / Project Manager	<u></u> Signature	<u>04/11/2023</u> Date
<u>Authorized Department Head (if applicable)</u>	<u>Signature</u>	<u>Date</u>
<u>Director, Technology (if applicable)</u>	<u>Signature</u>	<u>Date</u>
<u>Samuel Sousa</u> CVUSD Project Manager	<u></u> Signature	<u>4/13/23</u> Date
<u>Director, Maintenance & Operations (if applicable)</u>	<u>Signature</u>	<u>Date</u>
<u>Beverly Beemer</u> Director, Planning (if applicable)	<u></u> Signature	<u>4/13/2023</u> Date
<u>Greg Stachura</u> Owner (Authorized Agent)	<u></u> Signature	<u>4/13/23</u> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-17F, CHINO HS RECONSTRUCTION PHASE 1 (BP 9)**

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 9) to Construction Hardware, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Construction Hardware, Inc.	(\$56,133.79)
	Previously Approved Change Orders:	\$13,844.00
	Bid Amount:	\$724,498.00
	Revised Total Project Amount:	\$668,364.21
	Retention Amount:	\$33,418.21

The change order results in a net decrease of \$56,133.79 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 5, 2022.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 9).

FISCAL IMPACT

(\$56,133.79) to Measure G Fund 21.

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 04/03/2023 BID/ CUPCCAA #: 19-20-17F ✓ Change Order #: 002 ✓
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: PBK Contractor: Construction Hardware (BP#9) ✓

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-69,977.79 ✓
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

APPROVED & SIGNED
APR 14 AM 10:01
FACILITIES & PLANNING

CONTRACT SUMMARY

The original contract amount was:	\$724,498.00 ✓
Previously approved change order amount(s):	\$13,844.00 ✓
The contract amount will be increased/decreased by this Change Order:	\$-69,977.79 ✓
The new contract amount including this change order will be:	\$668,364.21 ✓

The original contract completion date was:	08/05/2022
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	08/05/2022

APPROVED BY:

CJ Castillo Contractor		04/04/2023 Date
Kamal Israil DSA Inspector of Record (if applicable)		04/05/2023 Date
Robert Lavey Architect / Engineer (if applicable)		04/05/2023 Date
Robert Stewart Construction / Project Manager		04/05/2023 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa CVUSD Project Manager		4/13/23 Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)		4/13/2023 Date
Greg Stachura Owner (Authorized Agent)		4/13/23 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 19-20-17F, CHINO HS RECONSTRUCTION PHASE 1 (BP 16)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 16) to David M. Bertino Manufacturing, Inc.

All contracted work was completed on February 14, 2023. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$1,819,935.00	\$130,517.00	\$1,950,452.00	\$97,522.60

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 16).

FISCAL IMPACT

None.

NE:GJS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 19-20-17F, CHINO HS RECONSTRUCTION PHASE 1 (BP 23)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 23) to Pierre Landscape, Inc.

All contracted work was completed on August 5, 2022. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$898,140.00	N/A	\$898,140.00	\$44,907.00

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 23).

FISCAL IMPACT

None.

NE:GJS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 17)**

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid 19-20-32F, Chino HS Reconstruction Phase 2 (BP 17) to JG Tate Fire Protection Systems, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	JG Tate Fire Protection Systems, Inc.	(\$74,178.55)
	Bid Amount:	\$856,789.00
	Revised Total Project Amount:	\$782,610.45
	Retention Amount:	\$39,130.52

The change order results in a net decrease of \$74,178.55 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 5, 2022.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 17).

FISCAL IMPACT

(\$74,178.55) to Measure G Fund 21.

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 04/11/2023 BID/ CUPCAA #: 19-20-32F ✓ Change Order #: 001 ✓
Project Title: Chino High School Reconstruction Phase 2
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: PBK Contractor: JG Tate Fire Protection Systems, Inc. (BP#17) ✓
P.O. 231044

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Deductive Change Order For Unused Contract Allowance
Reason: Contract Complete ✓
Document Ref:
Requested by: District
Change in Contract Sum: \$-74,178.55 ✓
Time Extension: None

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

APR 14 PM 9:10
FACILITIES & PLANNING

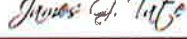


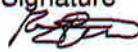
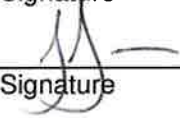

APR 18 PM 12:12
FACILITIES & PLANNING

CONTRACT SUMMARY

The original contract amount was:	\$856,789.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-74,178.55 ✓
The new contract amount including this change order will be:	\$782,610.45 ✓

The original contract completion date was:	08/05/2022
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	08/05/2022

APPROVED BY:

Jim Tate Contractor	 Signature	04/12/2023 Date
Kamal Israil DSA Inspector of Record (if applicable)	 Signature	04/12/2023 Date
Robert Lavey Architect / Engineer (if applicable)	 Signature	04/12/2023 Date
Robert Stewart Construction / Project Manager	 Signature	04/12/2023 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa CVUSD Project Manager	 Signature	4/13/23 Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	4/13/2023 Date
Greg Stachura Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Isabel Brenes Ed.D., Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:IB:ED:jw

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CERTIFICATED MANAGEMENT PERSONNEL FOR THE 2022/2023 SCHOOL YEAR**RETIREMENT**

MARTINEZ, Brian (6 years of service)	Assistant Principal	Walnut ES	06/10/2023
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2022/2023 SCHOOL YEAR

RAMOS, Juanita	Child Development Teacher	Health Services	04/19/2023
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TEACHING OUT OF CREDENTIAL AREA PER EDUCATION CODE §44263 EFFECTIVE JULY 1, 2022, THROUGH JUNE 30, 2023

ZHAO, Peng	Dual Immersion Teacher	Hidden Trails ES	2022/2023
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RETIREMENT

SUMNERS, Curt (22 years of service)	Elementary Teacher	Liberty ES	05/27/2023
RIVERA, Sherri (20 years of service)	Elementary Teacher	Cal Aero K-8	06/29/2023
CASIAS, Larry (34 years of service)	Science Teacher	Townsend JHS	05/29/2023
THIGPEN, William (15 years of service)	English Teacher	Don Lugo HS	05/27/2023

RESIGNATION

SHARP, Erin	Special Education Teacher	Canyon Hills JHS	05/26/2023
CARR, Emily	Speech Language Pathologist	Special Education	05/31/2023
LEM, Joslyn	Speech Language Pathologist	Special Education	04/14/2023

HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2023/2024 SCHOOL YEAR

LEE, Alice	Elementary Teacher	Cal Aero K-8	07/03/2023
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LEAVE OF ABSENCE – JOB SHARES – 2023/2024

BROWN, Breanna	Elementary Teacher 50%	Rolling Ridge ES	2023-2024
GARCIA SAMONTE, Kirstie	Elementary Teacher 50%	Rolling Ridge ES	2023-2024

CERTIFICATED PERSONNEL (cont.)

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2022, THROUGH JUNE 30, 2023

ALVALOS, Ariana	BARBOSA, Kaitlyn	BUNCH, Alyse	CAMPOS, Michael
CHINCHILLA, Jennifer	DELGADO MUNOZ, Kathia	DI TOMMASO, Dainelle	ELLIS, Shiloh
ESPINOZA, Ignacio	FEHR, Leslie	HURD, Jacob	LEE, Susie
LEE, Lauren	PASCAL, Louis	MEZA, Valerie	MONROE, Melanie
RAMIREZ, Alexis	REUTER, Emily	RODRIGUEZ, Juan	SERRANO AYALA, Christian
SHEPHARD, Katelyn	SMITH, Eugene	TAFT, Ashley	TREMBLADOR, Tyler
TEMBLADOR HERNANDEZ, Marco	VARELA, Angela	VILLALOGOS-FAUSTO, Stephanie	WOODEN, Ariel

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

CHAPMAN, Eric	Security Person (GF)	Ayala HS	05/09/2023
GONZALEZ, Matthew	Custodian I (ABG)	Adult School	05/01/2023
LIN, Pei Shih	IA/Bilingual-Biliterate Mandarin (ABG)	Adult School	04/24/2023
KEALA, Kristy	Bus Driver (GF)	Transportation	05/01/2023
RODARTE, Imelda	Bus Driver (GF)	Transportation	05/08/2023

PROMOTION

HABERMEHL, Patricia	FROM: Bus Driver (GF) 6 hrs./208 work days TO: Driver Trainer (GF) 8 hrs./261 contract days	Transportation Transportation	04/24/2023
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CHANGE OF ASSIGNMENT

GARCIA, Deborah	FROM: Playground Supervisor (GF) .75 hrs./180 work days and Playground Supervisor (GF) 1.5 hrs./180 work days TO: Secondary Library/Media Center Assistant (GF) 4 hrs./213 work days	Briggs K-8 Briggs K-8 Chino Hills HS	05/01/2023
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APPOINTMENT - SUPPLEMENTAL INSTRUCTION - SUMMER SCHOOL

REYES, Jonathan	Custodian I (SS)	Newman ES	06/01/2023
FOLEY, Christopher	Custodian I (SS)	Ayala HS	06/01/2023
SEARS, Brianna	Playground Supervisor (SS)	Ayala HS	06/05/2023
LIZARRAGA VALDEZ, Manuela	Nutrition Services Manager I (NS)	Buena Vista HS	06/05/2023
MEZA, Vanessa	Playground Supervisor (SS)	Chino HS	06/05/2023
WASI, Ameena	Nutrition Services Assistant I (NS)	Chino Hills HS	06/05/2023
WENDLING, Kathlyn	Nutrition Services Assistant I (NS)	Don Lugo HS	06/05/2023

LEAVE OF ABSENCE

MCKINNEY, Rella	Playground Supervisor (GF)	Canyon Hills JHS	05/01/2023 through 05/25/2023
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CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>RESIGNATION</u>			
LEE, Ashley	Elementary Library/Media Center Assistant (GF)	Chaparral ES	05/18/2023
LUGO, Mayra	IA/Elementary Grade Level (GF)	Walnut ES	06/01/2023

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2022, THROUGH JUNE 30, 2023

BAEZA, Isabella	GONZALES, Daniel	HUTSON, Lauren
WEIRSMA, John		

(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21
(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D, Superintendent

PREPARED BY: Isabel Brenes, Ed.D., Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources

SUBJECT: RESOLUTION 2022/2023-47, DAY OF THE TEACHER/DÍA DEL MAESTRO

=====

BACKGROUND

The Legislature of the State of California has declared Wednesday, May 10, 2023, as Day of the Teacher/Día del Maestro. Resolution 2022/2023-47 supports this statewide effort to recognize the significant contributions of teachers to our society.

The Day of the Teacher/Día del Maestro is co-sponsored by the California Teachers Association and the Association of Mexican-American Educators (AMAE). During the early 1970s, AMAE adopted the Mexican tradition of annually recognizing members of the teaching profession and began organizing appropriate events throughout the state. In 1982, a bill was adopted and became California law; it called for a Day of the Teacher/Día del Maestro to be observed.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2022/2023-47, Day of the Teacher/Día del Maestro.

FISCAL IMPACT

None.

NE:IB:ED:jw

**Chino Valley Unified School District
Resolution 2022/2023-47
Day of the Teacher/Día del Maestro**

WHEREAS, by nature California teachers are proven leaders in bringing inventive practices and creativity into their classrooms every day;

WHEREAS, California teachers have many extraordinary skills that they pull from to reach and teach students;

WHEREAS, California teachers fill many roles, as listeners, explorers, role models, motivators and mentors;

WHEREAS, California teachers work to open students' minds to ideas, knowledge and dreams;

WHEREAS, California teachers have protected and given their lives for their students;

WHEREAS, California has produced the thinkers, the scientists, the inventors, the technicians, and the engineers that have led our state to become the eighth largest economy in the world;

WHEREAS, California teachers continue to influence us long after our school days are only memories;

WHEREAS, California teachers advocated for and currently provide the public education all students deserve;

WHEREAS, California owes much of its success to its public schools, colleges and universities that produce scholars, thinkers, and an educated workforce; and

WHEREAS, the theme of the 40th annual California Day of the Teacher on May 10 is California Educators: Planting seeds, inspiring students and future educators.

NOW, THEREFORE, BE IT RESOLVED the Chino Valley Unified School District hereby proclaims Tuesday, May 4, 2021, as "California Day of the Teacher/Día del Maestro." The Board of Education urges all citizens to observe this day by taking time to remember and honor those who give the gift of knowledge through teaching.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of May 2023.

Bridge: _____
Cruz: _____
Monroe: _____
Na: _____
Shaw: _____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D, Superintendent

PREPARED BY: Isabel Brenes, Ed.D., Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources

SUBJECT: RESOLUTION 2022/2023-48, CLASSIFIED SCHOOL EMPLOYEE WEEK/SEMANA DE EMPLEADO CLASIFICADO DE ESCUELA

=====

BACKGROUND

Classified School Employee Week began as a resolution at the California School Employees Association's Annual Conference in 1984. Two years later, it was adopted as California Senate Bill 1552 and decreed to be an official recognition of classified school employees.

When the legislature passed the law making the third full week of every May, Classified School Employee Week/Semana de Empleado Clasificado de Escuela, it brought to light classified workers' many contributions to education in California. The signing of the law was also a testament to the importance of the work being performed by classified employees who help to shape the future for California's children.

The week of May 21-27, 2023, is recognized throughout the State as Classified School Employee Week/Semana de Empleado Clasificado de Escuela. Resolution 2022/2023-48, supports this statewide effort to recognize the contributions of more than 1,000 classified employees in the Chino Valley Unified School District.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2022/2023-48, Classified School Employee Week/Semana de Empleado Clasificado de Escuela.

FISCAL IMPACT

None.

NE:IB:ED:jw

Chino Valley Unified School District
Resolution 2022/2023-48
Classified School Employee Week/Semana de Empleado Clasificado de Escuela

WHEREAS, the services provided by classified school employees are an essential and integral part of an effective and efficient public school system;

WHEREAS, the services provided by classified school employees meet the needs of children and teachers by maintaining a safe, clean, healthy, and positive environment for all students and employees;

WHEREAS, the services provided by classified school employees strive to fulfill the District's motto of "Student Achievement, Safe Schools, and Positive School Climate, Humility, Civility, and Service;"

WHEREAS, all classified employees regardless of their specific duties and responsibilities are partners in providing the community with educational opportunities for all students.

NOW, THEREFORE, BE IT RESOLVED the Chino Valley Unified School District hereby acknowledges and honors the contributions of all classified employees regarding their contributions toward achieving excellence in education in California and in the District, and designates the week of May 21-27, 2023, as Classified School Employee Week/Semana de Empleado Clasificado de Escuela in the Chino Valley Unified School District.

BE IT FURTHER RESOLVED the Board of Education calls on the community to join with it in expressing sincere appreciation to our classified employees for a job well done.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of May 2023.

Bridge:	_____
Cruz:	_____
Monroe:	_____
Na:	_____
Shaw:	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Isabel Brenes, Ed.D., Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources

**SUBJECT: PROCLAMATION FOR NATIONAL SCHOOL NURSE DAY ON
MAY 10, 2023**

=====

BACKGROUND

National School Nurse Day was created in 1972 to recognize school nurses and to encourage a better understanding of their role in the educational setting. This day is celebrated on the Wednesday within National Nurse Week, and this week is always May 7 through May 13.

National School Nurse Day highlights the school nurse's vital role in advocating for students' health and safety. This day also urges school communities to work with their school nurse to stay informed on public health issues, and health related research and policies for the well-being and safety of our students.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt the proclamation for National School Nurse Day on May 10, 2023.

FISCAL IMPACT

None.

NE:IB:ED:jw

**Chino Valley Unified School District
Proclamation
National School Nurse Day
May 10, 2023**

WHEREAS, students are the future and, by investing in them today, we are ensuring our world for tomorrow;

WHEREAS, all students have a right to have their health needs safely met while in the school setting;

WHEREAS, children today face more complex and life-threatening health problems requiring care in school;

WHEREAS, school nurses are professional nurses that advance the well-being, academic success, and life-long achievements of all students by providing a critical safety net for our nation's most fragile children;

WHEREAS, school nurses act as a liaison to the school community, parents/guardians, families, and health care providers on behalf of children's health;

WHEREAS, school nurses support the health and educational success of children and youth by providing access to care when children's cognitive development is at its peak; and

WHEREAS, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day.

NOW, THEREFORE, BE IT RESOLVED the Board of Education of the Chino Valley Unified School District celebrates the accomplishments of school nurses everywhere and their efforts of meeting the needs of today's student by improving the effective delivery of health care in our schools and shows gratitude for the nation's school nurses, not just on this National School Nurse Day, but at every opportunity throughout the year.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Isabel Brenes, Ed.D., Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources

**SUBJECT: STUDENT TEACHING, INTERNSHIP, AND FIELDWORK
AGREEMENT WITH CALIFORNIA POLYTECHNIC UNIVERSITY,
POMONA**

=====

BACKGROUND

Student teaching, internship, and practicum experience provides a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has an opportunity to establish a Student Teaching, Internship, and Fieldwork agreement with California Polytechnic University, Pomona.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Student Teaching, Internship, and Fieldwork agreement with California Polytechnic University, Pomona.

FISCAL IMPACT

None.

NE:IB:ED:jw



CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

STUDENT TEACHING AND INTERNSHIP AND PRELIMINARY ADMINISTRATIVE SERVICES CREDENTIAL (PASC) INTERNSHIP AND FIELDWORK AGREEMENTS

This AGREEMENT entered into on **April 6, 2023** by and between the State of California through the Board of Trustees of the California State University (CSU), on behalf of California State Polytechnic University, Pomona, hereinafter called **State** or **State University**, and **School District** as noted below, hereinafter called the **District**, and collectively referred to as **party** or **parties**:

WITNESSETH

WHEREAS, under the California Education Code Section 44450, et seq., the governing board of any **District** is authorized to enter into agreements with a **State University** accredited by the State Board of Education as a teacher-education institution, to provide educational fieldwork experiences through practice teaching and internships for the students enrolled in teacher training curricula of the **State University**; and

WHEREAS, the **District** is authorized to enter into agreements with the **State**, to provide teaching experience through field experience, practice teaching and paid internships to students enrolled in teacher training curricula of the **State University**; and

WHEREAS, Student observers or Fieldwork or Early field experience includes the following activities: Early Childhood Practicum, Novice Teaching, Education Administration fieldwork as described on **Exhibit A**, Teaching Programs attached hereto; and

WHEREAS, Student Teaching/Clinical Practice includes the following programs: PK-3 Early Childhood Education Specialist Instruction Credential (age 3 to grade 3), Education Specialist Credentials, Multiple Subject Credentials, Single Subject Credentials, and Bilingual Authorization, as described in **Exhibit A**, Teaching Programs attached hereto; and PASC internship and fieldwork includes the Preliminary Administrative Services Credential, and

WHEREAS, paid internship includes the following programs: PK-3 Early Childhood Education Specialist Instruction Credential, Education Specialist Credentials, Multiple Subject Credentials, Single Subject Credentials, and Education Administrative Services Credential Interns, as described in **Exhibit A**, Teaching Programs attached hereto; and

WHEREAS, Education Specialist Mild to Moderate Support Needs and Extensive Support Needs candidates (both traditional and intern) will have experiences co-teaching or teaching students with disabilities in inclusive general education settings; and

WHEREAS, the **District** and **University** wish to establish an internship program, as provided in Education Code Section 44321 and meeting the provisions of the statutes and regulations of the Commission on Teacher Credentialing, whereby **University** intern students will be placed in **District** schools.

WHEREAS, it has been determined between the **parties** hereto that the payments to be made to the **District** under this agreement do not exceed the actual cost to the **District** of the services rendered by the **District**; and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the **District** to the supervising teacher as compensation for and recognition of services performed for the student teacher/teacher candidate in the supervisory teacher's charge.

NOW, THEREFORE, it is mutually agreed between the **State** and the **District** as follows.

SPECIAL PROVISIONS

The **State University** and the **District** are as follows:

STATE UNIVERSITY

California State Polytechnic University, Pomona
3801 West Temple Avenue
Pomona, CA 91768

And

SCHOOL DISTRICT

Chino Valley Unified School District
5130 Riverside Drive
Chino, CA 91710

The **TERM** of the Agreement shall be for *approximately three (3) fiscal years*, beginning **July 1, 2023** through **June 30, 2026**. This agreement is valid and enforceable only if funds are made available for 2023/2024, 2024/2025 and 2025/2026 fiscal year's Budget Act for the purpose of this program.

The **SERVICES** for standard Clinical Practice to be provided by **District** to **University** shall not exceed sixteen (16) weeks of practice teaching.

The **STATE** shall pay the **DISTRICT** for cooperating teachers for standard Clinical Practice if it's merited for one of the programs listed above at the rate of **\$350.00** per student, which may increase based on funds available.

The **SERVICES** for Intern teachers to be provided by the **District** shall be for the period covered by the Intern contract between the Intern and the **District** while Intern-eligible by **University**.

The SERVICES for Intern Administrators and for the Preliminary Administrative Services Credential Program as Site Coach will be provided by the District without payment and the University Supervision will be provided by the University at no cost to the District.

GENERAL TERMS

Placement of Student Teacher and Administrative Candidates

1. The **District** shall provide to **State University** student teacher and administrative candidates field experience through practice teaching in schools and classes of the **District** not to exceed the units of practice teaching set forth in the Special Provisions. Such practice teaching shall be provided in such schools or classes of the **District** and under the direct supervision and instruction of such employees of the **District**, as the **District** and the **State** through their duty-authorized representatives may agree upon.

District placements need to be at sites with:

- A commitment to collaborative evidence-based practices and continuous improvement,
 - Partnerships with appropriate educational, social, and community entities that support teaching and learning,
 - Robust programs and support for English learners
 - Student with disabilities in the Least Restrictive Environment (LRE),
 - A fully credentialed principal, and
 - A district-employed supervisor with a clear credential in the subject; at least three years of experience identified as having exemplary teaching practices; thorough understanding of content knowledge, knowledge of current context including state adopted P-12 content standards, frameworks, and accountability systems, knowledge of diversity in society, and demonstration of professional practices.
 - A district-employed supervisor with knowledge and skills for candidate supervision and program expectations to support the candidate (including itinerant candidates) in their requirement to take and pass the teaching performance assessment (TPA).
2. The **District**, after a reasonable inquiry of all parties involved, may at its sole discretion, refuse to accept for practice teaching any student teacher candidate of the **State University** assigned to practice teaching in the **District**. Upon request of the **District**, at its sole discretion, the **State** shall terminate the assignment of any student teacher candidate of the **State University** to practice teaching in the **District**.
 3. “Practice teaching” as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the **District** holding valid credentials issued by the State Board of Education, California Commission on Teacher Credentialing, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.
 4. The **State** will pay the **District** for the performance by the **District** of all services required to be performed under this agreement at the amount set forth in Special Provisions.

Each semester of practice teaching for elementary and secondary schools shall be a full-time practice teaching experience or its equivalent. Student teaching shall normally provide for a full day’s experience or its equivalent to five days per week. Any deviation from this definition of assignment must be consistent with **State University** policy and can be made only with the approval of the **State University**.

5. An assignment of a student teacher candidate of the **State University** to practice teaching in schools or classes of the **District** shall for approximately sixteen (16) weeks, but a student teacher candidate may be given more than one assignment by the **State University** to practice teaching in such schools or classes.

The assignment of a student teacher candidate of the **State University** to practice teaching in the **District** shall be deemed to be effective for purposes of this agreement as of the date the student teacher candidate presents to the proper authorities of the **District** the placement letter or other document given the student teacher candidate by the **State University** commencing such assignment, but not earlier than the date of such assignment as shown on such letter or other document.

In the event the assignment of a student teacher candidate of the **State University** to practice teaching is terminated by the **State University** or the **District** following a reasonable inquiry of all parties involved, the **District** shall receive payment on account of such student teacher candidate prorated by the number of weeks worked.

Absences of a student teacher candidate from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided by the **District**.

6. In the event the **District** offers the student teacher candidate a short- or long-term substitute-teaching assignment, and if the student teacher candidate is or will be in his/her official solo period, and if the student teacher candidate has demonstrated student success as a student teacher candidate, the **State University** shall determine the length of unsupervised Clinical Practice days of the substitute-teaching assignment.
7. Within a reasonable time following the close of each semester session of the **State University**, the **State** shall provide payment directly to the **District**, at the rate provided herein, for all units of practice teaching provided by the **District** under and in accordance with this agreement during said semester.

The **State** will pay the amount due each semester from monies made available for such purpose by or pursuant to the laws of the **State**.

Student inquires: CEIS-Office of Clinical Practice
California State Polytechnic University, Pomona
3801 West Temple Avenue
Pomona, CA 91768
909-869-4300 telephone

Contract inquires: Procurement Services
Email: lorrainer@cpp.edu / procurement@cpp.edu

8. Notwithstanding any other provisions of this agreement, the **University** shall not be obligated by this agreement to pay the **District** any amount in excess of the services rendered.

Placement of Interns

1. **University** intern students, certified as qualified and competent by **University** to provide intern teaching services to **District**, may, at **District's** discretion, be accepted and assigned to its schools for services as intern teachers (**Interns**). **University** and **District** shall coordinate the process of selection and placement of interns. The **District** will place an intern in a classroom appropriate to their intern Credential Authorization. **University** reserves the right to make the final determination on any intern's acceptance into the Program, while **District** reserves the right to make the final determination on any intern's employment. Neither **University** nor **District** shall discriminate in the selection of, or acceptance or participation by any intern pursuant to this Agreement because of race, color, national origin, religion, sex, sexual orientation, handicap, age, veteran's status, medical condition, marital status, or citizenship, within the limits imposed by law.
2. *Program Requirements.* Each candidate intern as a teacher or administrator accepted into the Program will be required to meet the following qualifying criteria:
 - a. Recommendation to the Program by a **District** or **University** designee; and
 - b. Interview and screening by **District** staff, including a background check, principal/teacher panel interview and paper screening, Department of Justice fingerprint clearance, and a baccalaureate degree from an accredited institution; and
 - c. Interview and screening by **University** staff, including a personal interview, written self-evaluation regarding teaching and learning, and verification of coursework and prior experience with K-12 students in a multicultural, multilingual setting; and
 - d. Interview with the **University** Intern Coordinator or a lead faculty member for the Program; and
 - e. Prior to beginning the Program, all interns must have passed the CBEST exam, met the U.S. Constitution requirement and verified subject matter competence by completion of a CTC approved program of coursework or passage of the appropriate State content area exam (CSET); and
 - f. All Bilingual Authorization candidates/interns must have passed a written and oral exam and have completed academic coursework in the identified language.
3. *Intern Employment Status.* Interns shall be **District** employees for all purposes, including for the payment of any federal, state, or local income or occupational taxes, FICA taxes, unemployment compensation or workers' compensation contributions, vacation pay, sick leave, retirement benefits or any other payments or benefits for or on behalf of Interns.
4. *Reservation of Right to Payment.* Pursuant to Education Code Section 44462, **University** and/or **District** reserves the right to request an adjustment of up to 1/8 or 12.5% of the interns' salary to cover supervision services pursuant to this Agreement.
5. *Advisory Committees.* **District** and **University** will collaborate through the Cal Poly Pomona Intern Advisory Committee comprised of community members, institutional administrators, teachers, faculty members, and at least one intern representative, which will serve to provide guidance and support for the Program. In lieu of meetings, online communications/emails requesting or discussing information may be used.

Program Support. To support interns, District and University will each provide a qualified “Support Provider”/“Site Coach” to assist each intern in the Program. Such qualified support provider/site coach is defined as a district-employed supervisor with a clear credential in the subject; at least three years of experience identified as having exemplary teaching practices; thorough understanding of content knowledge, knowledge of current context including state adopted P-12 content standards, frameworks, and accountability systems, knowledge of diversity in society, and demonstration of professional practices. Additionally, a district-employed supervisor possesses knowledge and skills for intern supervision and program expectations to support the intern (including itinerant interns) in their requirement to take and pass the teaching performance assessment (TPA).

The **District’s** support provider is also referred to as the “Site Coach,” and the **University’s** support provider is also referred to as the “**University** Field Supervisor.” A minimum of 144 hours of support/mentoring and supervision shall be provided to each intern teacher per school year with an additional 45 hours of support and supervision provided to an intern who enters the program without a valid English Learner authorization. The support and supervision will be a shared responsibility of the **District** and **University**. It is understood that the intern, due to the nature of being the teacher of record the vast majority of these support/mentoring hours would through the school site and employing district opportunities.

In the case of itinerant assignments, whereby an intern must travel to several schools within a district to provide services (e.g., music, APE), the District shall provide a contact at each school site (e.g., site administrator) who can provide to the itinerant intern teacher student information such as special needs, accommodations, or other instructional information needed for the intern to meet the needs of all students.

Each “Site Coach” must: possess a valid credential to teach, supervise, and/or administer in the grade level supervised; have three (3) years’ experience as a successful practitioner or administrator; hold EL Authorization; be able to demonstrate effective instruction of adult populations; and understand and support the policies and philosophy of the **University** Program. **District** “Site Coaches” are to meet with the intern at least weekly to discuss/review the intern’s progress and respond to questions to enhance the Interns knowledge and skill.

The District “Support Provider/Site Coach” will be paid a one-time stipend directly, by Cal Poly Pomona. Stipend payments will only be made upon completion of support provider duties for the academic year and when required paperwork has been submitted to the Cal Poly Pomona Teacher Intern Office.

District’s “Site Coaches” and the **University’s** “Field Supervisors” will meet with interns regularly throughout each semester of their Clinical Practice (Intern Supervision). They will:

- a. Offer constructive suggestions on improving teaching or administrative skills, including written and oral observations about classroom or campus performance; and
- b. Review teacher interns’ lesson plans both before and after classroom activities take place on how to design and implement lesson plans with an emphasis on accommodations and/or modifications for English Learners or students with special needs; and
- c. Assist interns with curriculum selection and design appropriate to the diverse student population in the classrooms; may include assessing language needs and progress of EL learners in the intern classroom and support for language accessible instruction; and
- d. Ensure Interns obtain knowledge of State frameworks and Common Core State standards in appropriate academic disciplines and how to adapt them for K-12 content, English Learners and students with special needs; and

- e. Assist interns with the rudiments of teaching; or administration may include in-class modeling and coaching as needed; and
- f. Assist interns with classroom management techniques and classroom organization; and
- g. Assist Interns with various approaches to discipline and how to maintain a positive climate for learning and a safe classroom environment; and
- h. Verify contacts with interns and complete any surveys about the intern or the intern program.

District's "Site Coach" and **University's** "University Field Supervisor" will meet without the intern periodically, as needed, during an intern's program to discuss the intern's progress.

Prior to the intern teaching or administrative experience, the **University** will conduct program orientation seminars for interns, typically during intern interviews and training opportunities for **District** Support Providers/Site Coaches (in-person meetings, phone or an online format will be available), in addition to any training/orientations the **District** might provide. Support Providers may need to participate in annual or periodic training/orientations for their role as a Support Provider and complete a university and a state intern support provider survey and any requested reviews of the intern they are supporting.

District will include interns in appropriate **District** support programs and provide training in regularly scheduled staff development activities.

District will provide appropriate release time from teaching responsibilities for teacher interns to complete necessary classroom observations of credentialed teachers and provide appropriate release time for interns to attend classes at Cal Poly Pomona, to complete their credential and program requirements.

District will allow video capture for Teaching and Administrative Performance Assessments and/or synchronous video observation by the **University** field supervisor as part of or in lieu of on-site observations and Performance Assessments required by the California Commission on Teacher Credentialing (CTC). Students' faces and identities will not be captured.

University Field Supervisors will visit teacher interns in their classrooms on a regularly scheduled basis to monitor each intern's progress. The Field Supervisors will complete required Clinical Practice procedures and an additional Supervision Log if the intern continues in placement beyond required Clinical Practice to complete credential program requirements. A University Field Supervisor will visit the administrative intern to monitor each Intern's progress.

District is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". **District** is familiar with and informed about the Centers for Disease Control and Prevention (CDC) current guidelines regarding COVID-19 as well as applicable federal, state, and local governmental directives regarding COVID-19. **District**, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed, or updated, **District** will take steps to comply with the modified, changed, or updated guidelines or directives. If at any time **District** becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify **University** of that fact.

6. *Academic Responsibility.* **University** shall have exclusive control over all academic issues, which shall include, without limitation: selection of course content and required textbooks; delivery of instructional programs; selection and approval of faculty; admission, registration, and retention of Interns; evaluation of Interns' prior education; evaluation of Interns' academic progress; scheduling courses; awarding academic credit; and conferring degrees.
7. *Duration of Internship.* Once a student has been accepted as an intern by **District**, and if the student remains in good standing in the Program at **University** and within the **District's** policies and performance standards, the intern will be allowed to finish his/her internship at the **District**. However, an intern who performs below acceptable **District** or **University** standards, after appropriate support and advice efforts have been conducted, may be removed from the paid internship position by the **District** or removed from the Program by the **University** in consultation with the **District**. All services provided by **University** and **District** pursuant to this Agreement shall terminate upon an intern's termination of participation in the **University's** Program or upon **University** discontinuing the Program.
8. *Assessment.* Assessment of intern competence is a joint responsibility of **University** and **District**. Each intern will receive informal performance assessment/consultation by the **District** Support Provider and formal performance assessment/consultation from the **University** Field Supervisor throughout the period of the internship. At the end of the internship program, the **University** Field Supervisor may consult with the **District** Support Provider and **University** Intern Program may request the Support Provider to complete a summary of progress of the intern to assist in the determination of the **University** in making a recommendation as to whether the intern is ready for independent teaching or independent work as an administrator. The **University** Field Supervisor will provide their recommendation to **University's** Credential Services Office which will determine the intern's competence relative to the California Commission on Teacher Credentialing program standards for the specific credential the intern is seeking to obtain. The final recommendation of competence of an intern for applying for a teaching credential is by the **University**. Any forms completed by the **District** or Support Provider will belong to **University** as student records will be kept on file in the CEIS Credential Services Office at the **University**.
9. *Relationship of the Parties.* Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, or a joint venture, partnership, or agency relationship between parties.
10. *Publicity.* Neither **University** nor **District** shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.
11. *Records.* It is understood and agreed that all records, other than intern evaluation records and information, shall remain the property of **District**. Interns' student records shall remain the property of **University**.
12. *Entire Agreement and Severability.* If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire Agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.

13. *Assignment.* Neither party shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other party.

District will designate a **District** Coordinator/Contact Person to ensure supervisory and support assistance to Interns prior to finalizing this Agreement. The designated **District** Coordinator for the purposes of this Agreement will be:

Name:
Title:
Email:
Phone:
Fax:

14. *Notices.* All notices or other communications given under this Agreement will be in writing and sent to the addressee listed below (unless a party has changed its address by giving notice) and will be effective upon receipt if delivered personally or by overnight mail, or effective three days after mailing if by certified mail, return receipt requested.

To University:

Procurement Services
California State Polytechnic University, Pomona
3801 West Temple Avenue, Bldg. 75
Pomona, CA. 91768
Facsimile 909-869-5475
Email: lorrainer@cpp.edu / procurement@cpp.edu

To District:

Teresa Shockley
Coordinator of Teacher Support, Human Resources
Chino Valley Unified School District
5130 Riverside Drive
Chino, CA 91710
Phone: 909-628-1202, ext. 1676
Email: teresa_shockley@chino.k12.ca.us

15. *Representations.* Each party represents that: (a) it will abide by all applicable federal, state, or local statutes or regulations; (b) the individual signing this Agreement has the authority to do so; and (c) it has the ability and authority to perform each of its obligations under this Agreement. These representations will continue after the Agreement terminates.

INSURANCE

1. The **University** and **District** shall secure and maintain at all times during the term, at their respective sole expense, professional general liability insurance covering themselves and their respective employees.
 - Such coverage provided by the **University** and **District** may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per occurrence. Such insurance shall not be cancelable except upon 30 days prior written notice to the other party. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.
 - Comprehensive or Commercial Form General Liability Insurance (contractual liability included) with limits as follows:

1) Each Occurrence	\$1,000,000
2) General Aggregate	\$3,000,000
 - The **University** and **District** shall each secure and maintain at all times during the term of their contract, at their respective sole expense, workers' compensation and employers' liability insurance covering their respective employees. **University** CSURMA provides Workers' Compensation coverage for all registered CSU students who are pursuing a professional credential in Education (including teaching) while participating in this program. Such coverage provided by either the **University** and/or **District** may be afforded via commercial insurance or self-insurance.
 - Business Liability Insurance for owned, scheduled, non-owned or hired automobiles with a combined single limit no less than One Million Dollars (\$1,000,000) per occurrence.

The **University** and **District** shall further provide for thirty-day (30) advance written notice of any modification, change or cancellation of any of the above insurance coverage's.

2. The **University** shall self-insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

THE CALIFORNIA STATE UNIVERSITY GENERAL LIABILITY, WORKERS' COMPENSATION, PROPERTY, PROFESSIONAL LIABILITY, AND AUTOMOBILE LIABILITY SELF-INSURANCE PROGRAM

The State of California has elected to be self-insured for its general liability, workers' compensation, professional liability, motor vehicle liability, and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insured program.

The Office of Risk Management in the Chancellor's Office administers the general liability, workers' compensation, property, and professional liability programs. The State Office of Risk and Insurance Management administers the motor vehicle liability program.

Under this form of insurance, the State, and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may develop through carrying out official activities, including state official operations on non-state-owned property. Should any claims arise by reason of such operations or under an official contract or license agreement, they should be referred to the California State University, Office of Risk Management, 401 Golden Shore, 5th Floor, Long Beach, CA 90802-4210.

GOVERNING LAW

This Agreement will be governed by the laws of the State of California and shall in all respects be interpreted enforced and governed by California laws.

INDEMNIFICATION

Pursuant to the provisions of Section 895.4 of the California Government Code, each party agrees to indemnify and hold the other harmless from all liability for damage to persons or property arising out of or resulting from negligent acts or omissions of the indemnifying party.

The **District** shall defend, indemnify, and hold the **University**, its officers, employees, and agents harmless from and against any and all liability, loss, expense or claims for injury or damages caused by or result from the negligent or intentional acts or omissions of the **District**, its officers, employees, or agents arising out of the performance of this Agreement.

The **University** shall defend, indemnify, and hold the **District**, its officers, employees, and agents harmless from and against any and all liability, loss, expense or claims for injury or damages caused by or result from the negligent or intentional acts or omissions of the **University**, its officers, employees, or agents arising out of the performance of this Agreement.

FINGERPRINTING/BACKGROUND CHECKS

In accordance with California Education Code Section 44320 (d), each credential candidate prior to assignment to **District** must obtain at their sole expense a "Certificate of Clearance," which includes a complete Live Scan Service. The **State University** will ensure that students receive a Certificate prior to beginning their assignment in the **District**.

TUBERCULOSIS

In accordance with California Education Code Section 49406, each credential candidate prior to assignment to **District** must obtain at their sole expense an examination within the **District** timeframe to determine that he or she is free of active tuberculosis, by a licensed physician or surgeon prior to beginning their assignment in the **District**.

GENERAL PROVISIONS

This Agreement: (a) will be binding and enforceable by the parties and their representative successors or assigns, but not by any individual or organization not a party to this Agreement; (b) may be executed in counterparts and effective with original or facsimile signatures; (c) will be governed by California law; and (d) has been executed at Pomona, California.

IN WITNESS WHEREOF, this agreement has been executed by the **parties** hereto, effective the date above written.

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

BY: _____
Lorraine A. Rodriguez, C.P.M. Contract Administrator
Procurement Services

DATE: _____

CHINO VALLEY UNIFIED SCHOOL DISTRICT

BY: _____
Signature of Authorized District Official

DATE: _____

Print name and title of Authorized District Official



CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

EXHIBIT A

Teaching Programs

Below is a summary of the various teaching programs the University administers. A complete program description shall be given to the District when the University places a student.

"Student Teachers" or "Teacher Candidates" refers to persons in the PK-3 Early Childhood Education Specialist Instruction, Education Specialist, Multiple Subject or Single Subject programs recommended by the University, possessing a certificate of clearance or other appropriate certificate, who have been approved to engage in unpaid classroom teaching experiences and/or individualized therapy under the supervision of a regularly credentialed employee of the District. An assignment of a student of the University to a student teaching or placement in schools of the District shall be at the discretion of the University, working cooperatively with the District. The assignment shall last for a designated period of time based on the specific requirements of the educational program.

"Intern Teachers" refers to persons recommended by the University, possessing a certificate of clearance and who have been approved to engage in paid teaching services under the supervision of a regularly credentialed employee of the District (Support Provider) and a University Supervisor, both of whom will be paid by the University. The University reserves the right to issue or deny the preliminary teaching credential at the completion of the University Internship Program.

If the Intern Teacher should fail to meet either Cal Poly Pomona's competencies or the District's performance criteria during the course of the Program, the Intern Teacher may be dismissed by either Party upon written notification to the other Party and the Intern Teacher. Retention and dismissal will be collaborative through appropriate of all parties involved between the University and the District at a meeting prior to grades being determined. The final District decision on retention or dismissal will be at the discretion of the District. A determination regarding the candidate's continuation in the University teacher preparation program will be at the discretion of University. All services provided by University and District pursuant to this Agreement shall terminate upon an Intern's termination of participation in the University's program or upon University discontinuing its program.

The Intern Teacher will not be hired by the District before teachers on waivers are hired, nor will hiring an Intern Teacher displace a certificated employee in the District. The Intern Teacher will be considered the teacher of record in their teaching position and enjoy all rights and privileges of a certificated teacher in the District and will at the minimum receive a beginning teacher salary per District salary schedules.

The Intern Teacher will assume the functions that are authorized by the regular standard credential (EC44454). The Intern Teacher's services will meet the instructional or service needs of the District (EC44458). The Intern Teacher will not displace a certificated employee(s) in the District. Since the internship is being implemented to meet an expressed employment shortage, a statement from the District about the availability of qualified certificated persons must be completed.

“Education Administration Fieldwork/Interns” refers to persons recommended by the University who hold a baccalaureate degree from a regionally accredited institution of higher education (EC 44453), have completed at least three (3) years of successful teaching experience and are eligible for an Administrative Internship Credential, who have been approved to engage in paid administrative services, if this does not displace a certificated employee, and who shall be under the supervision of a regularly credentialed employee of the District and a University supervisor. The University authorizes the candidates in an administrative internship program to assume the functions authorized by the regular administrative services credential. The University reserves the right to issue or deny the preliminary administrative credential at the end of the internship experience. Either the District or the University may remove the administrative intern for unsatisfactory performance.

“Student Observers” or “Fieldwork” or “Early Field Experience” refers to persons recommended by the University, possessing a certificate of clearance or other appropriate certificate, who have been approved to engage in observation of classroom teaching or other educational services performed by regularly credentialed employees of the District. Student observers may be permitted to engage in limited educational fieldwork experiences under the direct supervision and in the presence of a regularly credentialed employee of the District.

“Novice Candidates” refers to persons recommended by the University, possessing a certificate of clearance or other appropriate certificate, who have been approved to engage in unpaid classroom teaching experiences in the PK-8 level under the supervision of a regularly credentialed employee of the District. Novice candidates are expected to serve no less than 50 hours of novice field experience per semester placement. An assignment of a student of the University to a novice clinical practice placement in schools of the District shall be at the discretion of the University, working cooperatively with the District. The assignment shall last for a designated period of time based on the specific requirements of the educational program.

“Early Childhood Practicum Candidates” refers to persons recommended by the University, possessing a certificate of clearance or other appropriate certificate, who have been approved to engage in unpaid classroom practicum experiences in early childhood education settings and Pre-Kindergarten- through third grade under the supervision of regularly credentialed employee of the District or teachers in a licensed center. Practicum teachers are expected to serve six to nine hours per week for the duration of the school term placement. An assignment of a student of the University to a practicum placement in schools or centers shall be at the discretion of the University, working cooperatively with the District or Center. The assignment shall last for a designated period of time based on the specific requirements of the educational program.

District Need to Hire Intern Teachers
Put on district letterhead—Or write comparable letter on district letterhead

Date _____

The _____ School District is pleased to support and participate with the Cal Poly Pomona's (CPP) efforts in the Teacher Internship Program.

As a K-12 public school district of over _____ students and with a teaching staff of over _____ we are in need of teachers each school year. This need is often in the area of bilingual education, special education, math, science and other areas where there is a shortage of qualified instructors. We are in full support of the CPP Teacher Internship Program, as it will greatly enhance our ability to recruit in these much needed areas.

The school district verifies that the following requirements regarding the teaching positions offered to Intern teachers have been satisfied.

The proposed teaching position

- is in a K-12 public school district, or public charter school
- is a regular teaching position authorized by the standard credential, which the credential candidate is pursuing;
- does not displace any certificated employees in the school district;
- is hiring the Teacher Interns based on need when an appropriately credentialed teacher is not available;
- is a full-time position, and the Intern is the "Teacher of Record" and will enjoy the rights and privileges of a certificated teacher in the district, and will at the minimum receive a beginning teacher salary per district salary schedules.;
- is appropriate for the subject matter competence of the credential candidate;
- will support salary deduction specifications per Education Code Section 44462 if implemented by the university; and
- is supported by the local bargaining unit representing district teachers.

District Representative Signature

Position

Printed Name

Date

Bargaining Unit Representative Signature

Position

Printed Name

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
SUBJECT: REVISION OF BOARD BYLAW 9124—LEGAL SERVICES

=====

BACKGROUND

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Bylaw 9124—Legal Services is being updated to correspond with CSBA recommended language.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Bylaw 9124—Legal Services.

FISCAL IMPACT

None.

NE:pk

LEGAL SERVICES

The Board of Education recognizes the complex legal environment in which school districts operate and desires reliable, high-quality legal advice at reasonable rates. IN ORDER TO MEET THE DISTRICT'S LEGAL NEEDS, THE BOARD MAY CONTRACT WITH COUNTY COUNSEL, ATTORNEYS IN PRIVATE PRACTICE, OR APPOINT LEGAL COUNSEL AS A DISTRICT EMPLOYEE OR INDEPENDENT CONTRACTOR. The Board also supports collaborative legal efforts with other agencies and districts in order to promote the District's interests.

(cf. 3320 - Claims and Actions Against the District)
(cf. 3400 - Management of District Assets/Accounts)
(cf. 4312.1 - Contracts)
(cf. 9000 - Role of the Board)
(cf. 9260 - Legal Protection)

~~The Board majority, through the Superintendent, may utilize County Counsel or private attorneys to meet the needs of the District.~~

~~The Superintendent shall direct all attorneys and legal firms in the areas of:~~

THE DISTRICT'S LEGAL COUNSEL MAY: (Education Code 35041.5)

1. Rendering legal advice to the Board and the Superintendent or designee;
2. ServingE the Board and Superintendent or designee in the preparation and conducting of District litigation and administrative proceedings;
3. Rendering advice on school bond and tax increase measures and preparing the necessary forms for the voting of these measures;
4. Performing other legal duties as assigned by the Board majority through the Superintendent, or the Superintendent individually, or the Superintendent's designee.

~~The Superintendent shall direct attorneys at his/her discretion and shall provide the Board with legal information and rationale for the direction. The Board may authorize the Board President or another Board member to confer with legal counsel on behalf of the Board.~~

(cf. 9000 – Role of Board and members)
(cf. 9200 – Members Limits of Authority)
(cf. 9321 – Closed Sessions)

LEGAL SERVICES (cont.)**Retaining Legal Counsel**

When the District is seeking legal advice or representation, the Superintendent or designee shall initiate a Request for Proposals (RFP) to advertise and solicit proposals for legal services. In evaluating the proposals, the Board and Superintendent shall consider the firm's or attorney's background, experience, and reputation in education law; experience advising or representing school districts in California; fees; and experience of attorneys at the firm who will provide legal services.

The Board and Superintendent shall annually evaluate the performance of the firm and/or attorneys providing legal services in such areas as efficiency and adequacy of advice; results obtained for the District; reasonableness of fees; and responsiveness to and interactions with the Board, administration, and community. Upon a successful evaluation, the Board may renew the agreement with legal counsel without initiating an RFP.

The Board may also contract for temporary, specialized legal services without initiating an RFP when a majority of the Board determines that the unique demands of a particular issue or emergency situation so requires.

(cf. 2121 - Superintendent's Contract)

Contacting Legal Counsel

At his/her discretion, THE BOARD PRESIDENT OR the Superintendent may confer with District legal counsel subject to any limits or parameters established by the Board. In addition, the Superintendent OR BOARD PRESIDENT may contact District legal counsel to provide the Board with legal information or advice when so directed by a majority of the Board.

Individual Board members OTHER THAN THE BOARD PRESIDENT may not seek advice from District legal counsel on matters of District business unless so authorized by a majority of the Board.

(cf. 9200 - Limits of Board Member Authority)

(cf. 9321 - Closed Session Purposes and Agendas)

Legal Reference:**EDUCATION CODE**

35041 Administrative Adviser

35041.5 Legal Counsel

35161 Powers and Duties of Governing Board

35200-35214 Liabilities, especially:

35204 Contract with Attorney in Private Practice

35205 Contract for Legal Services

LEGAL SERVICES (cont.)

GOVERNMENT CODE

814-895.8 Liability of Public Entities and Public Employees

995-996.6 Defense of Public Employees

26520 Legal Services to School Districts

53060 Special Services and Advice

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2007

Maximizing School Board Leadership: Boardsmanship, 1996

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Selecting and Working with a School Attorney: A Guide for School Boards, 1997

WEB SITES

California School Boards Association: www.csba.org

California Council of School Attorneys:

www.csba.org/LegislationAndLegal/Legal/CaliforniaCouncilOfSchoolAttorneys.aspx

National School Boards Association: www.nsba.org

State Bar of California: www.calbar.ca.gov

Chino Valley Unified School District

Bylaw adopted: August 17, 1995

Revised: May 17, 2007

Revised: October 21, 2010

REVISED:

LEGAL SERVICES

Statement of Purpose

The Purpose of this Administrative Regulation is to delineate the roles, responsibilities, and lines of authority for all attorneys providing legal services to the District. This Administrative Regulation underscores that any and all attorneys who provide service to the District do so through the Superintendent, BOARD PRESIDENT, OR BOARD MEMBER (UPON CONSENSUS OF THE BOARD MAJORITY) who consults with the Board of Education.

Duties and Responsibilities of Attorneys

The primary role of all attorneys retained by the District is to provide counsel and representation on an as-needed basis as requested by the Superintendent or designee, and through the Superintendent to the Board of Education.

Such counsel and representation may include, but is not limited to, preparation of documents and arguments pertaining to litigation; rendition of legal opinions; attendance at Board of Education meetings; document preparation for Certificates of Participation, the sale of General Obligation Bonds and the resulting project construction thereafter; personnel matters; and, drafting of other legal documents, policies, rules, and regulations.

The Superintendent shall determine the appropriate law firm to retain and assign specific litigation (anticipated and existing) for resolution of a specific issue and make such recommendation to the Board for approval. That law firm or specific attorney will report to the Board of Education through the Superintendent.

All attorneys will warrant/verify to the Chino Valley Unified School District that they are specially trained, experienced, and competent to perform quality legal representation as delineated in any Agreement for Legal Services.

Line of Authority

In all matters, except disputes between the Superintendent and Board of Education, attorneys will report to the Board of Education through the Superintendent.

Access to Attorneys

The following positions are authorized to contact attorneys and request counsel or representation:

LEGAL SERVICES (cont.)

1. BOARD PRESIDENT
- 4.2. Board Member (upon consensus of the Board majority);
- 2.3. Superintendent of Schools;
- 3.4. Deputy Superintendent;
- 4.5. Associate Superintendents; and
- 5.6. Assistant Superintendents

Methodology and Procedure for Selection of Legal Counsel

The Superintendent will select and recommend to the Board of Education for approval, attorneys or legal firms deemed competent to perform the legal duties and responsibilities as delineated by the District. Annually, the Superintendent will present to the Board for approval a list of attorneys and legal firms and their areas of specialty.

To establish the approved list of attorneys, the District will require all attorneys or legal firms interested in providing services to the District to submit an annual proposal that provides for the following:

1. Services to be Rendered by Attorney;
2. Legal Firm Representative;
3. Payment – Terms and Rate Schedules;
4. Hold Harmless Agreement;
5. Assignment of Cases;
6. Binding Arbitration;
7. Termination;
8. Notices;
9. Conflicts of Interest;
10. Legal Status; and
11. Ability to Provide Timely Responses.

In the selection and allocation of work to attorneys, the Superintendent will consider the following criteria:

1. The scope of legal services required;
2. The expertise of the attorney;
3. The availability of attorney and support staff;
4. The need for special qualifications or expertise, such as special education, construction, or personnel matters;
5. The general expectations of the District;
6. Any areas of possible conflicts of interests;
7. The ability to predict with some degree of certainty the potential time and cost involved with the course of action selected; and
8. The established track record of the attorney.

LEGAL SERVICES (cont.)

The following are additional criteria to be utilized when selecting an attorney:

1. Ability to work in concert with administration;
2. Ability to establish trust with the administration;
3. Ability to coordinate with District staff, when appropriate;
4. Ability to determine at the outset what the District's specific goals are for the particular matter;
5. Ability to communicate well and often with the Superintendent or designee regarding the progress and status of matters assigned;
6. Proficiency in evaluating matters realistically and early on to determine whether they should be settled or pursued;
7. Willingness to provide detailed billings; and
8. Willingness to avoid duplication of effort with other attorney or administration.

Fees and Billing Procedures

Whenever possible, the Superintendent (District) will establish contracts that include a flat-rate (retainer) with the chosen attorney for each specific legal issue assigned.

In the event the District enters into a fee for services contract, each attorney or legal firm shall submit a dated monthly invoice detailing by each case assigned/billed the following:

1. Date of service provided;
2. Specific citation of service provided;
3. The name of the District administrator receiving the service provided;
4. The amount of time attributed to the service provided;
5. The name/initials of the attorney or legal staff member providing the service; and
6. A sub-total for each case assigned/billed.

Further, each monthly invoice shall include in table format the following:

1. The hourly rate for each attorney and legal staff member who performed a service during the billing period; and
2. A sub-total for each case assigned/billed, and a total amount billed.

It is the responsibility of the Superintendent or designee to ensure that the submitted invoice is consistent with and accurately reflects the work agreed upon and performed. Any disputes will be resolved between the attorney and the Superintendent or designee.

LEGAL SERVICES (cont.)**Procedures for Requesting Legal Opinions by the School Board Members and Superintendent**

The Board of Education through the Superintendent, ~~Superintendent~~ or designee may, at any time, request a written legal opinion from any attorney on the approved list. Subsequently, the attorney will expeditiously provide the opinion and any supporting documentation necessary to fully respond to the request.

At no time will a Board member, as an individual, contact any attorney and request a legal opinion or advice, unless consensus is reached by the majority of the Board.

Requests by members of the District staff for legal opinions are limited to matters of official concern to their appropriate department and will be made through the appropriate Assistant, Associate, or Deputy Superintendent. All requests are to carry the signature of the appropriate Superintendent.

Evaluation and Termination of an Attorney

The Superintendent will annually evaluate the performance of all attorneys on the approved list and present an informational report to the Board of Education. Such evaluation will be completed and submitted to attorney no later than the first day of the second quarter of the fiscal calendar.

The Superintendent will make this report prior to recommending to the Board of Education an approved list of attorneys for the subsequent fiscal year. The report may include, but is not limited to, the criteria to be used in considering the termination of the attorney's Agreement for Legal Services, as follows:

1. Failure to respond within a reasonable time;
2. Lack of thorough preparation;
3. Failure to disclose potential conflict of interest;
4. Unsatisfactory billing practices;
5. Failure to act in District's best interest;
6. Improper disclosure of confidential information;
7. Failure to advise on all options available;
8. Failure to keep the governance team informed; and
9. The attorney should be working closely with key staff, not individual board members, to handle the day-to-day legal issues of the school district.

Notwithstanding the above criteria, the Board of Education or Superintendent (District) may choose, for any reason or for no reason, not to use the services or to stop using the services of any attorney on the approved list. By definition, an attorney is a private contractor, not a District employee, and as such has no expectation of utilization of his/her services.

LEGAL SERVICES (cont.)

Further, the attorney or the Board of Education or Superintendent may terminate any Agreement for Legal Services upon thirty (30) days written notice, one to the other. The attorney and the Superintendent shall sign any documents reasonably necessary to complete the attorney's discharge or withdrawal.

Property Rights

All files and/or documents retained by the attorney relating to District representation are and remain the District's property, as the client, except for the attorney's internal and/or administrative documents, such as attorney time sheets. The District may have access to these materials at any time, and the attorney acknowledges its obligation, upon the District's demand, to deliver the District's file to the District, at or after the termination or conclusion of the attorney's services. In the event the District chooses to change representation to another attorney, the District will provide to the attorney written notice authorizing the transfer of District files.

All attorneys contracting with the District will ensure that all records, communications, findings, and other work product are classified as confidential, attorney client privilege, or attorney client work product as appropriate. Attorneys shall ensure appropriate access, transmittal, storage, and destruction of said product, as appropriate.

The District and attorney are responsible for complying with all applicable record retention schedules as identified through the District's record retention policies, applicable education code, federal and state law, or federal or state regulatory requirement. At no time will records be destroyed outside these criteria.

Chino Valley Unified School District
Bylaw Adopted: August 17, 1995
Revised: May 17, 2007
REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum,
Instruction, Innovation, and Support
Preston Carr, Ed.D., Director, Alternative Education
Cheli McReynolds, Director, Special Education

**SUBJECT: REVISION OF BOARD POLICY AND ADMINISTRATIVE
REGULATION 6158 INSTRUCTION – INDEPENDENT STUDY**

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy and Administrative Regulation 6158 Instruction – Independent Study are being updated to reflect Assembly Bill 181 which (1) changes the threshold for when tiered reengagement strategies are required to be implemented, (2) creates an exemption from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements, (3) consolidates all learning agreements into Administrative Regulation, and (4) delete material applicable only to the 2021/2022 school year. Administrative Regulation updated to reflect Assembly Bill 181 which no longer includes individualized alternative education designed to teach the knowledge and skills of the core curriculum in the list of educational opportunities that may be provided through independent study.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy and Administrative Regulation 6158 Instruction – Independent Study.

FISCAL IMPACT

None.

NE:GP:PC:CM:rtr

INDEPENDENT STUDY

The Board of Education authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered FOR SHORT- OR LONG TERM PLACEMENTS, on a full-time basis or ~~on a~~ part-time basis AND/OR in conjunction with part- or full-time classroom study.

(cf. 5147 - Dropout Prevention)
(cf. 6011 - Academic Standards)
(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6172 - Gifted and Talented Student Program)
(cf. 6200 - Adult Education)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, a ~~home-based format~~, and an online course.

(cf. 0420.4 - Charter School Authorization)
(cf. 6181 - Alternative Schools/Programs of Choice)

~~A s~~Student's participation in independent study shall be voluntary AND NO STUDENT SHALL BE REQUIRED TO PARTICIPATE. (Education Code 51747; 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a District employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law, and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The minimum period of time for any independent study option shall be three consecutive school days. (Education Code 46300)

General Independent Study Requirements

~~For the 2021/2022 school year, the District shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the District has obtained a waiver. (Education Code 51745)~~

INDEPENDENT STUDY (cont.)

~~For the 2022/2023 school year and thereafter, t~~The Superintendent or designee may ~~continue to offer and approve independent study for an individual student upon determining that the student is prepared to meet the District's requirements for independent study PARTICIPATION and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.~~

THE MINIMUM INSTRUCTIONAL MINUTES SHALL BE THE SAME FOR ALL STUDENTS AT EACH SCHOOL INCLUDING STUDENTS PARTICIPATING IN INDEPENDENT STUDY, EXCEPT AS OTHERWISE PERMITTED BY LAW. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of programs. ~~However, w~~When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. ~~HOWEVER, IN NO EVENT SHALL THE DUE DATE OF AN ASSIGNMENT BE EXTENDED up to BEYOND the termination date SPECIFIED of IN the STUDENT'S WRITTEN agreement.~~

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning OF required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in- person instruction. For high schools, this shall include access to ALL courses offered by the District for graduation and approved by the University of California (UC) or the California State University (CSU) as creditable under the a-g admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that ALL students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

INDEPENDENT STUDY (cont.)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students PARTICIPATING IN AN INDEPENDENT STUDY PROGRAM FOR 15 SCHOOL DAYS OR MORE WHO ARE: (Education Code 51747)

1. ~~who are n~~Not generating attendance for more than three school days or 60 TEN percent of the REQUIRED MINIMUM DAYS instructional days TIME OVER FOUR in a school CONTINUOUS weeks, or OF THE DISTRICT'S APPROVED INSTRUCTIONAL CALENDAR
2. NOT PARTICIPATING IN SYNCHRONOUS INSTRUCTIONAL OFFERINGS PURSUANT TO EDUCATION CODE 51747.5 FOR MORE THAN 50 PERCENT OF THE SCHEDULED TIMES OF SYNCHRONOUS INSTRUCTION IN A SCHOOL MONTH AS APPLICABLE BY GRADE SPAN
3. ~~who are in~~ violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more.

~~The~~ TIERED REENGAGEMENT STRATEGIES procedures USED IN DISTRICT INDEPENDENT STUDY PROGRAMS shall include LOCAL PROGRAMS INTENDED TO ADDRESS CHRONIC ABSENTEEISM AS APPLICABLE, INCLUDING but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the RECORDING OF A ~~absence~~ NON-ATTENDANCE DAY or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall, FOR STUDENTS WHO PARTICIPATE IN AN INDEPENDENT STUDY PROGRAM FOR 15 SCHOOL DAYS OR MORE, develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. ~~This requirement only applies to students participating in an independent study program for 15 school days or more.~~ (Education Code 51747)

INDEPENDENT STUDY (cont.)

WHEN ANY STUDENT ENROLLED IN CLASSROOM-BASED INSTRUCTION IS PARTICIPATING IN INDEPENDENT STUDY DUE TO NECESSARY MEDICAL TREATMENT OR INPATIENT TREATMENT FOR MENTAL HEALTH OR SUBSTANCE ABUSE UNDER THE CARE OF APPROPRIATELY LICENSED PROFESSIONALS, THE STUDENT SHALL BE EXEMPT FROM THE LIVE INTERACTION AND/OR SYNCHRONOUS INSTRUCTION, TIERED REENGAGEMENT STRATEGIES, AND TRANSITION BACK TO IN-PERSON INSTRUCTION REQUIREMENTS SPECIFIED ABOVE. IN SUCH CASES, EVIDENCE FROM APPROPRIATELY LICENSED PROFESSIONALS, OF THE STUDENT'S NEED TO PARTICIPATE IN INDEPENDENT STUDY, SHALL BE SUBMITTED TO THE SUPERINTENDENT OR DESIGNEE. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

~~The District shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021/2022 school year. This notice shall be posted on the District's website, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)~~

Upon the request of the parent/guardian of a student, AND before making SIGNING a decision about enrolling or disenrolling in independent study and entering into a written agreement to do so AS DESCRIBED IN ADMINISTRATIVE REGULATION 6158 – INDEPENDENT STUDY, the District shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or AND, IF REQUESTED BY THE PARENT/GUARDIAN, their AN advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

~~Learning Agreement for Course-Based Independent Study~~

~~Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)~~

- ~~1. A summary of the District's policies and procedures related to course-based independent study pursuant to Education Code 51749.5~~
- ~~2. The duration of the enrolled course(s) and the number of course credits for each enrolled course~~

INDEPENDENT STUDY (cont.)

3. ~~The duration of the learning agreement, which shall not exceed a school year or span multiple school years~~
4. ~~The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program~~
5. ~~The specific resources that will be made available to the student, including materials and personnel~~
6. ~~A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.~~
7. ~~A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the A statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.~~
8. ~~The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.~~
9. ~~The objectives and methods of study for the student's work, and the methods used to evaluate that work.~~
10. ~~A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.~~
11. ~~A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.~~

INDEPENDENT STUDY (cont.)

- ~~12. Before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of family code 6550-6552.~~

~~However, for the 2021/2022 school year only, the District shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.~~

~~Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)~~

~~The student's or parent/guardian's signature shall constitute permission for the student to receive instruction through independent study. (Education Code 51749.6)~~

~~The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)~~

COURSE-BASED INDEPENDENT STUDY

The District's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the District or by another district, charter school, or county office of education with which the District has a memorandum of understanding to provide the instruction.

(cf. 4112.2 - Certification)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

4. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to ALL courses offered by the District for graduation and approved by the University of California (UC) or the California State University (CSU) as creditable

INDEPENDENT STUDY (cont.)

under the a-g admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities THROUGHOUT THE SCHOOL YEAR, for ALL students in ~~grades~~ transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.

4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.
2. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by ~~their~~ THE STUDENT'S performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning OF required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, AS DETERMINED BY THE SUPERVISING TEACHER.

If satisfactory educational progress in ~~an~~ ONE OR MORE independent study ~~class~~ COURSES is not being made, the teacher PROVIDING INSTRUCTION shall notify the student and, if the student is under age 18 years OF AGE, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be TREATED AS a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" ~~below~~ IN ADMINISTRATIVE REGULATION 6158 – INDEPENDENT STUDY. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, ~~notification to parents/guardians of lack of participation within one school day of the absence or lack of participation,~~ a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and

INDEPENDENT STUDY (cont.)

reconsider the independent study program's impact on the student's achievement and well-being.

(cf. 5125 - Student Records)

6. Examinations shall be administered by a proctor.
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the District. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.

(cf. 6162.51 - State Academic Achievement Tests)

A student shall not be required to enroll in courses included in the course-based independent study program.

9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

11. Courses required for high school graduation or for admission to the ~~University of California~~ UC or ~~California state university~~ CSU shall not be offered exclusively through independent study.
12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.

(cf. 3260 - Fees and Charges)

13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to the internet connectivity necessary to participate in the course.
14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, ~~unless~~ IF the student's individualized education program specifically provides for that participation.

INDEPENDENT STUDY (cont.)

15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.
16. The District shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records for Audit Purposes

The Superintendent or designee shall ensure that records are maintained for audit purposes.

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's SIGNED OR INITIALED AND DATED notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a District employee who possesses a

INDEPENDENT STUDY (cont.)

valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The District shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which ~~independent study~~ LIVE INTERACTION OR SYNCHRONOUS INSTRUCTION is provided AS PART OF THE INDEPENDENT STUDY PROGRAM. A student who does not participate in ~~independent study~~ SCHEDULED LIVE INTERACTION OR SYNCHRONOUS INSTRUCTION ~~on a school day~~ shall be documented as non-participatory for that school day. (Education Code 51747.5)

The Superintendent or designee SHALL also ~~shall~~ maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

The signed, ~~dated agreement, any~~ WRITTEN supplemental agreementS, assignment records, work samples, and attendance records may be maintained AS AN ~~on file~~ electronically FILE IN ACCORDANCE WITH EDUCATION CODE 51747 AND 51749.6, AS APPLICABLE. (Education Code 51747)

(cf. 0500 - Accountability)
 (cf. 5121 - Grades/Evaluation of Student Achievement)
 (cf. 6162.5 - Student Assessment)
 (cf. 6162.51 - State Academic Achievement Tests)
 (cf. 6162.52 - High School Exit Examination)

Legal Reference:**EDUCATION CODE**

17289 Exemption for facilities
 41020 Requirement for annual audit
 41422 Apportionment credit for student inability to attend in-person or school closure due to COVID-19
 42238 Revenue limits
 42238.05 Local control funding formula; average daily attendance
 44865 Qualifications for home teachers
 46100 Length of school day
 46200-46208 Incentives for longer instructional day and year
 46300-46307.1 Methods of computing average daily attendance
 46390-46393 Emergency average daily attendance
 46600 Interdistrict attendance computation
 47612-47612.1 Charter School Operation
 47612.5 Charter schools operations, general requirements
 48204 Residency requirements for school attendance
 48206.3 Home or hospital instruction; students with temporary disabilities
 48220 Classes of children exempted
 48340 Improvement of pupil attendance
 48915 Expulsion; particular circumstances
 48916.1 Educational program requirements for expelled students

INDEPENDENT STUDY (cont.)

48917 Suspension of expulsion order
49011 Student fees
51225.3 High school graduation
51744-51749.6 Independent study
52060 Local Control and Accountability Plan
52523 Adult education as supplement to high school curriculum; criteria
56026 Individuals with exceptional needs
58500-58512 Alternative schools and programs of choice
6550-6552 Caregivers

FAMILY CODE

6550-6552 Caregivers

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

UNITED STATES CODE, TITLE 20

6301 Highly qualified teachers

6311 State plan

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

EDUCATION AUDIT APPEALS PANEL DECISIONS

Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Legal Requirements for Independent Study, 2021

Conducting Individualized Determinations of Need, 2021

2021-22 AA & IT Independent Study FAQs, 2021

California Digital Learning Integration and Standards Guidance, April 2021

Elements of Exemplary Independent Study

WEBSITES

California School Boards Association District and County Office of Education Legal Services:

<https://legalservices.csba.org/>

California Consortium for Independent Study: www.ccis.org

California Department of Education, Independent Study: www.cde.ca.gov/sp/eo/is

Education Audit Appeals Panel: www.eaap.ca.gov

Chino Valley Unified School District

Policy adopted: August 21, 1997

Revised: February 4, 1999

Revised: May 23, 2002

Revised: June 11, 2015

Revised: September 2, 2021

REVISED:

INDEPENDENT STUDY**Educational Opportunities**

~~For the 2021/2022 school year, the District shall offer independent study to meet the educational needs of students as specified in Education Code 51745 unless the District has obtained a waiver. (Education Code 51745)~~

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction

(cf. 6143 - Courses of Study)

2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum

- ~~3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum~~

- 4.3. Continuing and special study during travel

(cf. 5112.3 - Student Leave of Absence)

- ~~5.4.~~ Volunteer community service activities and leadership opportunities that support and strengthen student achievement

- ~~6.5.~~ Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction

(cf. 0420.4 - Charter School Authorization)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6181 - Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

(cf. 5113 - Absences and Excuses)

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

(cf. 6146.1 - High School Graduation Requirements)

INDEPENDENT STUDY (cont.)**Equivalency**

The District's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the District's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

STUDENTS PARTICIPATING IN INDEPENDENT STUDY SHALL HAVE ACCESS TO INTERNET CONNECTIVITY AND DEVICES ADEQUATE TO PARTICIPATE IN THE EDUCATIONAL PROGRAM AND COMPLETE ASSIGNED WORK. (Education Code 51747)

The District shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. PROVIDING ACCESS TO INTERNET CONNECTIVITY AND DISTRICT-OWNED DEVICES ADEQUATE TO PARTICIPATE IN AN INDEPENDENT STUDY PROGRAM AND COMPLETE ASSIGNED WORK CONSISTENT WITH EDUCATION CODE 51747, OR TO PARTICIPATE IN AN INDEPENDENT STUDY COURSE, AS AUTHORIZED BY EDUCATION CODE 51749.5, SHALL NOT BE CONSIDERED FUNDS OR OTHER THINGS OF VALUE. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

~~TO PARTICIPATE IN INDEPENDENT STUDY, A S~~students are eligible for independent study as authorized ~~SHALL BE ENROLLED in law, and as specified in Board policy and administrative regulation~~ A DISTRICT SCHOOL. (Education Code 51748)

~~For the 2022/2023 school year and thereafter, t~~The Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. THE SUPERINTENDENT OR DESIGNEE MAY ALSO APPROVE THE PARTICIPATION OF A STUDENT WHOSE HEALTH WOULD BE PUT AT RISK BY IN-PERSON INSTRUCTION. A student whose academic performance is not at grade

level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

INDEPENDENT STUDY (cont.)

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose District residency status is based on their parent/guardian's employment within District boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

A student with disabilities, as defined in Education Code 56026, ~~shall not~~ MAY participate in independent study ~~unless~~ IF the student's individualized education program (IEP) specifically provides for such participation. IF A PARENT/GUARDIAN OF A STUDENT WITH DISABILITIES REQUESTS INDEPENDENT STUDY BECAUSE THE STUDENT'S HEALTH WOULD BE PUT AT RISK BY IN-PERSON INSTRUCTION, THE STUDENT'S IEP TEAM SHALL MAKE AN INDIVIDUALIZED DETERMINATION AS TO WHETHER THE STUDENT CAN RECEIVE A FREE APPROPRIATE PUBLIC EDUCATION (FAPE) IN AN INDEPENDENT STUDY PLACEMENT.

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 ~~by means of~~ THROUGH independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

~~Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by education code 51225.3 or the Board of Education. (Education Code 46300.1, 46300.4)~~

(cf. 6200 - Adult Education)

EXCEPT FOR STUDENTS PARTICIPATING IN INDEPENDENT STUDY DUE TO AN EMERGENCY AS DESCRIBED IN EDUCATION CODE 41422 AND 46392 AND PREGNANT AND PARENTING STUDENTS WHO ARE THE PRIMARY CAREGIVER FOR THEIR CHILD(REN), ~~No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant students and parenting students who are primary caregivers for one or more of their children,~~ shall be enrolled in independent study. (Education Code 51745)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6184 - Continuation Education)

INDEPENDENT STUDY (cont.)**Master Agreement**

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747)

~~For the 2021-22 school year only, the District shall obtain~~ STUDENT PARTICIPATION FOR 15 SCHOOL DAYS OR MORE, a signed written agreement SHALL BE OBTAINED BEFORE THE STUDENT BEGINS independent study~~-. FOR STUDENT PARTICIPATION OF LESS THAN 15 SCHOOL DAYS, A SIGNED WRITTEN AGREEMENT SHALL BE OBTAINED no later than~~ WITHIN 30 TEN SCHOOL days ~~after~~ OF the first day of instruction THE STUDENT'S INSTRUCTION.

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but IS not ~~be~~ limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The MANNER, TIME, frequency, ~~time~~, AND place, ~~and manner~~ for submitting the student's assignments, ~~and for reporting his/her~~ THE STUDENT'S progress, AND COMMUNICATING WITH A STUDENT'S PARENT/GUARDAN REGARDING THE STUDENT'S ACADEMIC PROGRESS
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, AND ACCESS TO INTERNET CONNECTIVITY AND DEVICES ADEQUATE TO PARTICIPATE IN THE EDUCATIONAL PROGRAM AND COMPLETE ASSIGNED WORK
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments, which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year

INDEPENDENT STUDY (cont.)

6. A statement of the number of course credits or, for an THE elementary gradeS, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program (IEP) or a section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
8. A statement that independent study is an optional educational alternative in which no student may be required to participate
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 - Suspension and Expulsion/Due Process)

10. Before the commencement of independent study PROJECTED TO LAST FOR 15 SCHOOL DAYS OR MORE, OR WITHIN TEN SCHOOL DAYS OF THE FIRST DAY OF ENROLLMENT FOR INDEPENDENT STUDY FOR LESS THAN 15 SCHOOL DAYS, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years OF AGE, the certificated employee responsible for the general supervision of independent study, AND FOR STUDENTS WITH DISABILITIES, THE CERTIFICATED EMPLOYEE DESIGNATED AS HAVING and all persons who have direct responsibility for providing assistance to the SPECIAL EDUCATION PROGRAMMING OF THE student

~~However, for the 2021-2022 school year, the District shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student, no later than 30 days after the first day of instruction.~~

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

INDEPENDENT STUDY (cont.)**LEARNING AGREEMENT FOR COURSE-BASED INDEPENDENT STUDY**

Before enrolling a student in a course within this A COURSE-BASED INDEPENDENT STUDY program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the District's policies and procedures related to course-based independent study pursuant to Education Code 51749.5
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, CONSISTENT WITH THE BOARD CERTIFICATIONS MADE PURSUANT TO ITEM #3 OF THE COURSE-BASED INDEPENDENT STUDY SECTION IN BOARD POLICY 6158 – INDEPENDENT STUDY
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
5. The specific resources that will be made available to the student, including materials and personnel, AND ACCESS TO INTERNET CONNECTIVITY AND DEVICES ADEQUATE TO PARTICIPATE IN THE EDUCATIONAL PROGRAM AND COMPLETE ASSIGNED WORK
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a SUSPENDED OR EXPELLED student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, ~~the agreement also shall include the~~ A statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.

INDEPENDENT STUDY (cont.)

9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. Before the commencement of an independent study course PROJECTED TO LAST FOR 15 SCHOOL DAYS OR MORE, OR WITHIN TEN SCHOOL DAYS OF THE FIRST DAY OF ENROLLMENT FOR AN INDEPENDENT STUDY COURSE PROJECTED TO LAST LESS THAN 15 SCHOOL DAYS, the learning agreement shall be signed and dated by the student, AND BY the student's parent/guardian or caregiver if the student is less than 18 years of age, the certificated employee who has been designated as having responsibilityLE for the general supervision of the independent study course, and AS APPLICABLE all persons who have direct responsibility for providing assistance to the studentS WITH DISABILITIES, THE CERTIFICATED EMPLOYEE DESIGNATED AS HAVING RESPONSIBILITY FOR THE SPECIAL EDUCATION PROGRAMMING OF THE STUDENT. For purposes of this paragraph "caregiver" means a person who has met the requirements of family code 6550-6552.

~~However, for the 2021/2022 school year only, the District shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.~~

~~Written~~ LEARNING agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

~~The student's or~~ A SIGNED LEARNING AGREEMENT FROM A parent/guardian's OF A STUDENT WHO IS LESS THAN 18 YEARS OF AGE signature shall constitute THE PARENT/GUARDIAN'S permission for the student to receive instruction through COURSE-BASED independent study. (Education Code 51749.6)

~~The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes.~~ (Education Code 51749.6)

INDEPENDENT STUDY (cont.)

UPON THE REQUEST OF A STUDENT'S PARENT/GUARDIAN, AND BEFORE SIGNING A LEARNING AGREEMENT AS DESCRIBED ABOVE, THE DISTRICT SHALL CONDUCT A TELEPHONE, VIDEOCONFERENCE, OR IN-PERSON STUDENT-PARENT-EDUCATOR CONFERENCE, OR OTHER MEETING DURING WHICH THE STUDENT, PARENT/GUARDIAN, AND, IF REQUESTED BY THE PARENT/GUARDIAN, AN ADVOCATE, MAY ASK QUESTIONS ABOUT THE EDUCATIONAL OPTIONS, INCLUDING WHICH CURRICULUM OFFERINGS AND NONACADEMIC SUPPORTS WILL BE AVAILABLE TO THE STUDENT IN INDEPENDENT STUDY. (Education Code 51749.6)

~~Course-Based Independent Study~~

~~The District's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)~~

- ~~1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6~~
- ~~2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the District or by another district, charter school, or county office of education with which the District has a memorandum of understanding to provide the instruction.~~

~~(cf. 4112.2—Certification)~~

~~(cf. 4112.24—Teacher Qualifications Under the No Child Left Behind Act)~~

- ~~3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to courses offered by the District for graduation and approved by the University of California (UC) or the California State University (CSU) as creditable under the a-g admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities, for students in grades transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.~~
- ~~4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.~~

INDEPENDENT STUDY (cont.)

5. ~~For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning OF required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course.~~

~~If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.~~

~~Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.~~

~~(cf. 5125—Student Records)~~

6. ~~Examinations shall be administered by a proctor.~~
7. ~~Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the District. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.~~

~~(cf. 6162.51—State Academic Achievement Tests)~~

8. ~~A student shall not be required to enroll in courses included in the course-based independent study program.~~

INDEPENDENT STUDY (cont.)

~~9. The student teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.~~

~~10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.~~

~~(cf. 6111 School Calendar)~~

~~(cf. 6112 School Day)~~

~~11. Courses required for high school graduation or for admission to the University of California or California state university shall not be offered exclusively through independent study.~~

~~12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.~~

~~(cf. 3260 Fees and Charges)~~

~~13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to the internet connectivity necessary to participate in the course.~~

~~14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.~~

~~15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.~~

~~16. The District shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.~~

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor

INDEPENDENT STUDY (cont.)

3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether ~~or not~~ independent study is ~~appropriate for~~ IN the student'S BEST INTEREST. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program. (Education Code 51747, 51749.5; 5 CCR11701)

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation, AND IF THE STUDENT TRANSFERS TO ANOTHER PUBLIC SCHOOL IN CALIFORNIA, THE RECORD SHALL BE FORWARDED TO THAT SCHOOL. (Education Code 51747, 51749.5)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

INDEPENDENT STUDY (cont.)**Assignment and Responsibilities of Independent Study Teachers**

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a District employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to education code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the District, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the District enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ~~grade-span~~ ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement and signing the agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records for Audit Purpose" in the accompanying Board policy
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement
9. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day independent study is provided

INDEPENDENT STUDY (cont.)

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

(cf. 4131 - Staff Development)

Chino Valley Unified School District

Regulation approved: August 21, 1997

Revised: February 4, 1999

Revised: February 3, 2000

Revised: May 21, 2015

Revised: August 19, 2021

REVISED:

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 4, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS
WILLIAMS FINDINGS DECILE 1-3 SCHOOLS THIRD QUARTERLY
REPORT 2022/2023**

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BACKGROUND

California Education Code 1240 requires that the San Bernardino County Superintendent of Schools visit all decile 1-3 schools (Williams monitored schools currently based on the 2012 Academic Performance Index and all Quality Education Investment Act schools) identified in the county and report the results of findings on a quarterly basis to ensure compliance with the Williams Legislation. The San Bernardino County Superintendent of Schools office is required to file quarterly reports on schools' progress in rectifying any findings.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2022/2023.

FISCAL IMPACT

None.

NE:LF:gks



April 17, 2023

Dr. Norm Enfield, Superintendent
Chino Valley Unified School District
5130 Riverside Drive
Chino, CA 91710-4130

Dear Dr. Enfield:

Thank you for your continued collaboration throughout the Williams monitoring process. As you may know, California Education Code section 1240 requires that I annually visit Williams-monitored schools identified in our county and report to you the results of my findings on a quarterly basis (October, January, April, and July). This report serves as your district's **third quarterly report** for the 2022-23 fiscal year.

Education Code section 1240(c)(2)(C) also requires that the results of the visits and/or reviews be reported to the governing board of each school district at a regularly scheduled meeting held in accordance with public notification requirements. ***Please be sure to include this report as an agenda item for your next regularly scheduled Board meeting.***

In summary, there are no findings to report in the following areas:

1. Instructional Materials

The instructional materials sufficiency reviews were conducted during the first quarter of the 2022-23 fiscal year as part of the Williams site visitation process and the findings were reported in the first quarterly reports generated in October 2022.

2. School Accountability Report Cards (SARC)

The SARC reviews were conducted during the second quarter of the 2022-23 fiscal year and the findings were reported in the second quarterly report generated in January 2023.

3. School Facilities

The facilities inspections were conducted during the first quarter of the 2022-23 fiscal year as part of the Williams site visitation process and the findings were reported in the first quarterly reports generated in October 2022.

4. Teacher Assignments

The 2021-22 annual assignment monitoring review findings were reported in the second quarterly report generated in January 2023. The annual assignment monitoring review for schools monitored during the 2022-23 fiscal year is scheduled to take place between April and June 2023; however, the timeline is dependent on the release of California Longitudinal Pupil Achievement Data System (CALPADS) Fall 2 data from the California Department of Education. Findings will be included in the corresponding quarterly report.

On behalf of the SBCSS Williams team, it has been a pleasure to work in partnership with you and the staff of the Chino Valley Unified School District.

Sincerely,

A handwritten signature in blue ink that reads "Mylene Pierre" with "for J. Alejandro" written below it.

Ted Alejandro
County Superintendent

cc: Ms. Sonja Shaw, Board President
Ms. Lea Fellows, Williams Liaison
Ms. Gurveen Sidhu, SARC Contact
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications
Ms. Amanda Shoffner, SBCSS Credentials Manager